

# American Express Charge Card Account Application Green Gold Platinum Ireland



## Apply for Cardmembership today

Please complete in English using Blue or Black ink and CAPITAL LETTERS. Applications not completed in FULL and in BLOCK CAPITALS cannot be processed.

**Green** RW6 (€47)  
 **Gold** IR2 (€100)  
 **Platinum** IR9 (€550)

Please indicate which Card you would like by ticking the appropriate box above. Annual Cardmembership Fees for each Card are indicated above.

**Premium Card Opt Out:** If you would prefer to apply instead for a Card with no rewards, without any features or benefits and without a Cardmembership fee, you can opt into the American Express Charge Card account with a Basic Card by ticking here against the currency of your choice and we will process your application accordingly:

1BH The Basic Card

## Personal Details

Title: Mr  Mrs  Miss  Other \_\_\_\_\_

First Names: \_\_\_\_\_

Family Name: \_\_\_\_\_

Date of Birth:

Nationality: \_\_\_\_\_

Please give your mother's family name before marriage. This will be used as a password to confirm your identity for security purposes and to protect against fraud.

\_\_\_\_\_

Please provide a valid and certified true copy of proof of your identity. Select the type of document and enter the document number\*:

Passport  Drivers licence  ID Card

Document number: \_\_\_\_\_

\*Please refer to checklist for further supporting documents that may be required.

Please give your **permanent home address** (including country and postal code)

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

Country & Postal code: \_\_\_\_\_

## Contact Details

Mobile Number: \_\_\_\_\_

Note: Please provide us with your mobile number. Your mobile number will be used to call or contact you by text message for servicing or operational reasons such as the prevention of fraud on your account. If you would prefer us not to use your mobile for these purposes, please let us know by calling the number on the reverse of your Card when you receive it.

Home Number: \_\_\_\_\_

Business Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_

Giving us your email address means you agree to us sending you communications (including changes to your terms and conditions) by email. If you do not want to receive email communication please let us know by calling the number on the reverse of your Card when you receive it or by updating your email preferences via the privacy statement link on the American Express website. Your email address may also be used for servicing or operational purposes.

## Financial Details

Are you:  Employed  Self-employed  Student  Homemaker  
 Retired Other (Please specify) \_\_\_\_\_

Source of income:  Salary  Investments  Trust fund/Inheritance  
 Savings Other (Please specify) \_\_\_\_\_

Gross Annual Income:  Amount: \_\_\_\_\_

Years with Employer or Self Employed:  years  months

Job Title: \_\_\_\_\_

Business Name or Employer: \_\_\_\_\_

Address of Employer or Business: \_\_\_\_\_

City: \_\_\_\_\_

Country & Postal code: \_\_\_\_\_

Business Tel. number: (inc. country & area code) \_\_\_\_\_

Nature of Business: \_\_\_\_\_

If you are self-employed, please complete your accountant's details below:

Accountant's Name: \_\_\_\_\_

Accountant's Tel. number: (inc. country & area code) \_\_\_\_\_

Accountant's Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

Country & Postal code: \_\_\_\_\_

## Bank Details

Bank Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

Country & Postal code: \_\_\_\_\_

Account Number: \_\_\_\_\_

Sort Code: \_\_\_\_\_

(e.g. Branch Code or the first 10 characters or digits from the IBAN number)

Name on the Account: \_\_\_\_\_

Source Code Logo PCT

## Your Card

Please print your name as you wish it to appear on the Card in no more than 20 letters and spaces (initials for first names are acceptable, surname must be in full).

Name:

Do you have or have you previously had any other American Express Cards?

Existing Card Number:

Please indicate the highest anticipated monthly spend over the next 12 month period:

Less than 25k      If less than 25k please indicate amount: \_\_\_\_\_  
 25k - 50k       50k - 75k  
 Greater than 75k      If greater than 75k please indicate amount: \_\_\_\_\_

Please note: Cards can only be delivered to your permanent home address.

For statements and other correspondence please provide your mailing address if it differs to previously stated address on page 1.

Address:

City:

Country & Postal code:

Please send my statements to the following address:

Home       Work

## Other Important Features

### Membership Rewards®

**The Platinum Card**  
Enrolment in the American Express Membership Rewards programme is free with The Platinum Card and you are enrolled automatically on approval of Cardmembership. You can opt out at any time.

**The Gold and Green Cards**  
Please tick here to enrol in the American Express Membership Rewards programme. Enrolment is free for the Gold Card on approval of Cardmembership. Enrolment is free for the first year for the Green Card. Thereafter, an annual fee of €35.25 is payable.

Membership Rewards is not available with the American Express Charge Card Account with a Basic Card.

### Third Party Authorisation

I authorise (to the extent indicated by the ticked boxes below) the nominee named below to make enquiries, redeem Membership Rewards points and/or book lifestyle or travel charges which will be billed to the Card account.

I understand and accept full liability for such transactions and discharge American Express from all responsibility relating to such transactions.

Membership Rewards enquiries & redemption  ATMR  
Lifestyle bookings (Platinum only) authorised charging  ATLS  
Travel bookings (Platinum only) authorised charging  ATTR

This authorisation allows for the nominated person to discuss, confirm by telephone and authorise payment on the Main Cardmember's behalf of Membership Rewards, Travel and Lifestyle bookings only, American Express Services Europe Ltd accepts no liability for cancellations/booking errors that are made either by Cardmember or the authorised Account nominated person. By giving this authority, the Main Cardmember accepts full responsibility for all transactions that are booked and Membership Rewards points redeemed by the said Account Nominee and agrees to settle all such Card transactions in full. This is subject to the laws of England.

#### Third Party Nominee Details

First Names:

Family Name:

Relationship to Main Applicant/  
Job Title:

Date of Birth:

Nominee Password:

This password should be 8 characters in length and contain at least 2 numbers

**Important Notes:** You may authorise one third party nominee on your account. Any subsequent authorisation request will supersede this request. American Express reserves the right at its discretion not to deal with any Nominee at any time. This request will remain active unless cancelled. In the interests of security, please ensure that your Third Party Nominee maintains the confidentiality of your Card account.

## Your PIN

A 4-digit Personal Identification Number (PIN) may be required to make purchases and will be required to access cash. Please select below:

I would like to personally choose a PIN for my Card  
You will be contacted by email or telephone to select a PIN and we may hold your Card Application to allow time for this.

I would like you to automatically issue me a PIN for my Card  
If applicable, if you have a Supplementary Applicant(s) who chooses to select their own PIN, your Card Application may be held to allow time for this.

Please note if you do not select either option above or have not supplied your email or telephone number on your application, you will be issued with a system generated PIN.

### Express Cash Access

If you (or any of your Supplementary Cardmembers) would like to use your PIN to access Cash from ATMs, you must also sign the separate agreement called the 'Cash Service Application Form' enclosed with this Application Form.

## Please Sign Below

The information I have given in this Application is true and correct. I am [and my Supplementary Applicant named in this Application is] over 18 years of age. I request American Express Services Europe Limited ("American Express") to issue me with a Card billed in euro, including any renewal and replacement Cards. If I have applied for a Green Card, I agree that this form is also an application to be issued with a Gold Card or Platinum Card. If I have applied for a Gold Card or Platinum Card, I agree that this form is also an application to be issued with a Green Card if, for any reason, American Express determines that it is not appropriate to issue a Gold Card or Platinum Card to me. The Cardmembership fee for the American Express Account with the Green Card is €47. The Cardmembership fee for the American Express Account with the Gold Card is €100. The Cardmembership fee for the American Express Account with the Platinum Card is €550. If I have asked for any Supplementary Card to be issued, I agree to be jointly and individually responsible for all charges on such Supplementary Cards. A Cardmember Agreement will accompany the Card when issued. The Cardmembership fee for each Supplementary Green Card is €22 and €50 for each Supplementary Gold Card.

**If I have ticked the Premium Card Opt Out box on page 1 of this application form I understand that I have applied for the American Express Charge Card Account with a Basic Card and not the Green, Gold or Platinum Card.**

American Express may decline this Application at its sole discretion. This Application shall be read in conjunction with the attached Pre-contractual disclosure of terms and conditions for American Express International Currency Cards and with all other accompanying documents.

**By signing below, I confirm that I have read and agree to all the terms and conditions contained on this Application and understand how you will use my Personal Information for the purpose of processing this Application as set out in the box at the top of the attached Pre-contractual disclosure of terms and conditions. I declare and agree that payments for my American Express Card Account will be made from a nominated account, in my name, at the Bank specified on on page 1 under 'Bank Details' Section.**

Signature of Main Card Applicant

Date Signed

## Important

Have you provided:

- Application form with all fields completed including the Main Applicant's email address and one telephone number, preferably a mobile telephone number.
- A valid and certified\* true copy of the Main Applicant's proof of identity (copy of ID must include a photo, full name and expiry date).
- A valid and certified\* true copy of the Main Applicant's proof of address (must be a utility bill or bank statement, not a mobile phone bill).
- If there is a Supplementary Applicant, a valid and certified\* true copy of their proof of identity (copy of ID must include a photo, full name and expiry date).
- If there is a Supplementary Applicant, a valid and certified\* true copy of their proof of address (must be a utility bill or bank statement, not a mobile phone bill).
- A Bank guarantee.

\*For guidance on certification, please refer to the information page attached to this application form.

Please complete this form and send it to:

**American Express Services Europe Limited**  
**International Currency Card - New Membership**  
**Department 4060**  
**Telecom House**  
**125-135 Preston Road**  
**Brighton BN88 1TH**  
**United Kingdom**

Alternatively, fax the completed application form to: +44 (0) 1273 667 135

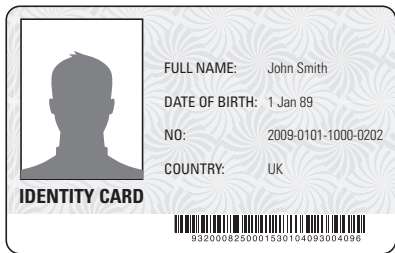


**List of professionals who can certify your Documentation:**

Accountant with a recognised professional qualification  
(eg chartered account)  
.....  
Bank Employee  
.....  
Registered Lawyer/Barrister/Solicitor  
.....  
Senior Civil Servant (Individual who has a permanent job  
with the Government)  
.....  
Commissioner of Oaths/Justice of the Peace  
.....  
Doctor  
.....

Engineer with a recognised professional qualification  
.....  
Member of Parliament  
.....  
Police Officer  
.....  
Optician  
.....  
Post Office official  
.....  
Chartered Surveyor  
.....  
Dentist  
.....

**Example of a Certified Passport, Identity Card or Driving Licence:**



**A valid and true copy of  
Passport or Identity Card  
or Driving Licence**

**This must show a  
photograph, full name, date  
of birth and Passport or  
Identity number**

**I certify that this is a valid and true copy of the original document and is a true likeness of Mr. A Sample**

**Application reference number:** 2009-0101-1000-0202  
(applicable to online applications only)

*Original seen*

**Full name of certifier:** CF Frost

**Business Address:** Sample Street  
Sample Town  
UK

**Telephone number of certifier** We accept a personal number (mobile or landline) or a business telephone number (general or direct)  
(including dial code):

**Signature:** *CF Frost*

**Profession:** Lawyer

**Date:** 01/01/2011

**Example of a Certified Proof of Address:**

**Bank or  
Utility  
letterhead**

.....  
.....  
.....  
.....  
.....

**A bank statement or utility bill  
(on bank or utility letterhead)  
dated within the last 3 months  
which must have been sent  
through the postal service.**

**I certify that this is a valid and true copy of the original document**

**Application reference number:** 2009-0101-1000-0202  
(applicable to online applications only)

*Original seen*

**Full name of certifier:** CF Frost

**Business Address:** Sample Street  
Sample Town  
UK

**Telephone number of certifier** We accept a personal number (mobile or landline) or a business telephone number (general or direct)  
(including dial code):

**Signature:** *CF Frost*

**Profession:** Lawyer

**Date:** 01/01/2011

**Please note, we require the certifier to provide their telephone number.  
We accept a personal number (mobile or landline) or a business telephone number (general or direct).**

AMERICAN EXPRESS® INTERNATIONAL CURRENCY CARDS PRE-CONTRACTUAL DISCLOSURE OF TERMS AND CONDITIONS – US DOLLAR, EURO AND STERLING

**IMPORTANT - YOUR PERSONAL INFORMATION**

Before signing this Application, it is important that you and any Supplementary Applicant read this paragraph and the section entitled "Privacy" below, which together describe how we collect and use information about you and any Supplementary Applicant for the purpose of processing your application and providing you and any Supplementary Applicant with the Card service and other appropriate products and services. By signing this Application, you and any Supplementary Applicant agree that for the purpose of processing it, American Express may:

- a carry out credit checks with credit reference agencies by disclosing the information provided by you to such agencies, who will retain records of such checks that may be used by other organisations in assessing applications from you and members of your household for credit or other facilities and for preventing fraud and tracing debtors;
- b check your details with fraud prevention agencies and if you give us false or inaccurate information and we suspect fraud, this will be recorded, which records may be used by us and other organisations to help make decisions about credit and credit-related services for you and members of your household, help make decisions on motor, household, credit, life and other insurance proposals and insurance claims for you and members of your household, trace debtors, recover debt, prevent fraud and manage your Accounts or insurance policies;
- c check your identity to prevent money laundering;
- d use various statistical methods (including the results of any credit checks made) to assist in evaluating your creditworthiness in deciding whether to issue a Card to you; and
- e contact your employer, bank, building society or any referee approved by you to obtain relevant information to assess this Application.

**1. INTRODUCTION**

This document and the application form you have completed makes up the entire agreement for your account with us (called the *agreement*). It replaces any previous terms provided to you for your account. Your use of your account and your card is governed by this agreement. Please read this agreement thoroughly and keep it for your reference. You can request a further copy of this agreement free of charge at any time during the term of this agreement. This agreement and all communications between us concerning this agreement shall be in English.

Your card allows access to your account and any card benefits provided in connection with a card. However your card is separate from your account. You may choose to apply for a card with certain card benefits (called a *premium card*). A card without benefits is also available (called a *basic card*) and you may opt for that card. Please see the "Card Benefits and Additional Services" section of this agreement. Account means the American Express® Charge Card deferred payment account we establish for you under this agreement for the purpose of enabling deferred payment for goods and services utilising the card; Card means the American Express Charge Card we issue for the purpose of accessing your account, including any supplementary card(s);

Card benefits means additional services and benefits in connection with a premium card, including the relevant premium card design (for example, the American Express Gold Card design);

Cardmember means the person in whose name a card is issued including a supplementary cardmember; Charge(s) means all transactions made using a card or otherwise charged to your account, and includes purchases, fees, commissions, interest, taxes and all other amounts you have agreed to pay us or are liable for under this agreement;

We, us and our means American Express Services Europe Limited (Registered Address at Companies House: Belgrave House, 76 Buckingham Palace Road, London SW1W 9AX, UK. Registered Number at Companies House: 1833139) and any holding, subsidiary or affiliated companies and licensees taking part in the American Express card service;

You and your means the person who applied for this account;

By using your account (or by signing and keeping the card), you and any supplementary cardmembers agree to the terms of this agreement. It is your responsibility and you agree to ensure that any supplementary cardmembers are aware of these terms. Please see the "Supplementary Cardmembers" section of this agreement for additional details.

This agreement contains a limitation of liability clause which limits our responsibility and liability. Please refer to the "Limitation of Our Liability" section of this agreement for additional details.

This agreement shall be open ended. You can cancel this agreement in 14 calendar days beginning on the day after this agreement is concluded and at any time thereafter. Please either destroy or return to us all cards and write to us at Department 45, American Express Services Europe Limited, Brighton, BN88 1TH, confirming that you want to cancel the account. If you cancel within 14 calendar days beginning on the day after this agreement is concluded, you will, except for the cardmembership fee, be liable for any applicable charges incurred.

**2. USE OF THE ACCOUNT, CARD AND CODES**

2.1 You consent to charges being applied to your account:

- 2.1.1 when you present your card to a merchant that accepts the card as payment (called merchant) and you either enter your personal identification number (PIN) or sign a paper slip issued by the merchant;
- 2.1.2 when you provide your card number and related card or account details by following the merchant's instructions for processing your payment in the case of online, telephone, mail order purchases, recurring charges or through any other devices such as telephone boxes and parking permit dispensers
- 2.1.3 when you enter your PIN in the case of automated teller machines (ATMs);
- 2.1.4 when you conclude an agreement with a merchant and you consent to the merchant charging your account for an amount that is specified in such agreement;
- 2.1.5 when you verbally consent, or confirm your agreement to all or part of a charge after a charge has been submitted.

2.2 You agree that you cannot cancel charges once you have consented to charges being applied to your account.

2.3 To prevent misuse of your account, you must ensure that you:

- 2.3.1 sign the card in ink as soon as received;
  - 2.3.2 keep the card secure at all times;
  - 2.3.3 regularly check that you still have the card in your possession;
  - 2.3.4 do not let anyone else use the card;
  - 2.3.5 ensure that you retrieve the card after making a charge; and
  - 2.3.6 never give out your card details, except when using the card in accordance with this agreement.
- 2.4 To protect your PIN, telephone codes, on-line passwords and any other codes used on your account (called codes), you must ensure that you:
- 2.4.1 memorise the code;
  - 2.4.2 destroy our communication informing you of the code (if applicable);
  - 2.4.3 do not write the code on the card;
  - 2.4.4 do not keep a record of the code with or near the card or account details;
  - 2.4.5 do not tell the code to anyone or otherwise allow access to it;
  - 2.4.6 if you select a code, do not choose a code that can easily be associated with you such as your name, date of birth or telephone number; and
  - 2.4.7 take care to prevent anyone else seeing the code when entering it into ATM or other electronic device

**3. PERMITTED USES**

3.1 You may use your account, subject to any restrictions set out in this agreement, to pay for goods and services from merchants who accept the card. Here are some examples:

- 3.1.1 using your card to pay for goods and services by presenting the card to a merchant and complying with their request to sign or enter a PIN; and
- 3.1.2 using your card or the account to pay for goods and services ordered from a merchant by telephone, internet or mail.

3.2 If permitted by the merchant, you may return to the merchant goods or services obtained using your account and receive a credit to your account.

3.3 If you use the card to buy insurance, you must consent to us paying the premiums for you. We will apply these charges to your account. You must tell us and the insurer in writing if you want to cancel your policy or do not renew the policy in accordance with the "Recurring Charges" section of this agreement.

3.4 If you are due a refund of any insurance premium charged to your account, after you have notified the merchant and us in accordance with the "Recurring Charges" section of this agreement, this will be handled by us in accordance with the "Lost/Stolen Cards, Incorrectly Executed Transactions And Misuse Of Your Account" section of this agreement.

**4. PROHIBITED USES**

4.1 You must not:

- 4.1.1 give your card or account number to others or allow them to use your card or account for charges, identification or any other purpose other than as permitted to give your consent to a transaction in accordance with the "Use of the Account Card and Code" section of this agreement;
- 4.1.2 return goods or services obtained using your account for a cash refund;
- 4.1.3 use your account or card to purchase anything for the purpose of resale;
- 4.1.4 use your account or card to obtain cash unless we have agreed with you separately to permit cash advances;

- 4.1.5 obtain a credit to your account except by way of a refund for goods or services previously purchased on your account;
  - 4.1.6 use your account or card if you are bankrupt or insolvent or if you do not honestly expect to be able to pay your balance on your next statement;
  - 4.1.7 use your card if it is found after having been reported to us as lost or stolen;
  - 4.1.8 transfer balances from another account with us to pay your account;
  - 4.1.9 use your account or card if your card has been suspended or cancelled or after the valid date shown on the front of the card;
  - 4.1.10 use your account or card for an unlawful purpose, including the purchase of goods or services prohibited by the laws of United Kingdom or any other country where the card is used or where the goods or services are provided; or
  - 4.1.11 use your account or card to purchase anything from a merchant that you or any supplementary cardmember or any third party related to you have any ownership interest in, excluding shares quoted on a recognised stock exchange.
- 4.2 It is your responsibility to ensure that there is no prohibited use of your account by you and any supplementary cardmembers. You will be responsible for any prohibited use of your account even if we did not prevent or stop the prohibited use.
- 5. STATEMENTS**
- 5.1 We will send or make available to you statements of account (called statements) periodically and at least once a month if there has been any account activity. In any event we will send or make available to you a statement at least once every 12 months. Each statement will show important information about your account, such as the outstanding balance on the last day of the statement period (called the closing balance), the payment due, the payment due date, the currency conversion rate and applicable fees and will include charges made by you and any supplementary cardmembers. We reserve the right to make some account data available to you on request once a month, and in such case, we will notify you in your statement.
- 5.2 Always check each statement for accuracy promptly upon receipt and contact us as soon as possible if you need more information about a charge on any statement. If you have a question about or a concern with your statement or any charge on it, inform us immediately. We will expect this to be within 1 month of receipt of your statement and if you do not query a charge that you believe is unauthorised or inaccurate within this period, or up to 13 months in exceptional circumstances, you will be liable for the unauthorised charge. If we request, you agree to promptly provide us with written confirmation of your question or concern and any information we may require that relates to your question or concern.
- 5.3 If you are enrolled for online statements you agree that we may stop sending paper statements. You agree that any specific terms about online statements that we provide to you will apply and form part of this agreement.
- 5.4 You agree we may send you notices, including notices of variation of this agreement with your statement (whether online or paper copy).
- 6. FEES**
- 6.1 The types of fees and commissions that apply in relation to your account are set out in the box below. You agree to pay these fees and commissions and you consent to us applying them to your account when due.

TYPE OF FEE	TYPE OF CARD	APPLICABLE FEE		
		US Dollar Cards US\$	Euro Cards €	Sterling Cards £
Cardmembership fee (annual maximum fee) Your account will be charged a cardmembership fee depending on the type of card issued to you. There is no cardmembership fee for a basic card. The cardmembership fee may be payable either on an annual or monthly basis (dependent on the type of card you have been issued with) beginning on the first statement date after the account is established. An account year starts on the date after the account is established and ends on the day before the anniversary of the establishment of the account (called cardmembership anniversary date).	American Express Charge Card – Basic Card	US\$0	€0	£0
	American Express Charge Card – Green Card	US\$100	€100	£60
	American Express Charge Card – Gold Card	US\$300	€300	£95
	American Express Charge Card – Platinum Card	US\$550	€550	£300
	American Express Charge Card – Green Business Card	US\$100	€100	£50
	American Express Charge Card – Gold Business Card	US\$300	€300	£95
Supplementary cardmembership fee (annual maximum fee) for each supplementary card we issue at your request beyond those offered free of additional charge as part of your cardmembership fee. A supplementary cardmembership fee may be payable either on an annual or monthly basis (dependent on the type of card you have been issued with) at the beginning of each membership year for each supplementary card we issue at your request.	American Express Charge Card – Centurion Card (application only by invitation)	Price upon application	Price upon application	Price upon application
	American Express Charge Card – Green Card	US\$50	€50	£17.50
Late payment fee A late payment fee is payable in the event that you delay or omit the payment of any charges due in respect of your account. We will apply the late payment fee in each of the following cases: • you still owe us payment after 30 days from the statement date; • you still owe us payment after 60 days from the statement date; and • each month thereafter until you pay us in full all amounts outstanding on your account.	American Express Charge Card – Gold Card	US\$100	€100	£35
	American Express Charge Card – Platinum Card	US\$275	€275	£170
Return payment fee If you pay us with a cheque or direct debit and your bank does not honour the cheque or the direct debit, a return payment fee will be payable to cover costs charged to your account.	American Express Charge Card – Green Business Card	US\$50	€50	£35
	American Express Charge Card – Gold Business Card	US\$100	€100	£35
Statement copy fee A statement copy fee is payable if you request copies of statements, for each copy provided, or if you have elected electronic statements, you request any paper statement copies.	American Express Charge Card – Centurion Card (application only by invitation)	Price upon application	Price upon application	Price upon application
	All accounts regardless of card type	3% or US\$25 (whichever is higher)	3% or €25 (whichever is higher)	£12
Charge record copy fee A charge record copy fee is payable if you request copies of charge records, for each copy provided	All accounts regardless of card type	1.5% or US\$15 (whichever is higher)	1.5% or €15 (whichever is higher)	£12
	All accounts regardless of card type	1.5% or US\$15 (whichever is higher)	1.5% or €15 (whichever is higher)	£12
Foreign Exchange Mark-Up This will apply if you choose to make a charge in a currency other than the currency of your card. Please see the "Charges Made in Foreign Currencies" section of this agreement.	All accounts regardless of card type	US\$15	€15	£12
	All accounts regardless of card type	US\$4	€3	£2
Foreign Exchange Mark-Up This will apply if you choose to make a charge in a currency other than the currency of your card. Please see the "Charges Made in Foreign Currencies" section of this agreement.	All accounts regardless of card type	US\$5	€5	£3
	All accounts regardless of card type	The currency conversion rate plus 3% or as otherwise disclosed by us.	The currency conversion rate plus 2.7% or as otherwise disclosed by us.	The currency conversion rate plus 2.99% or otherwise disclosed by us.

<b>Rewards fee (if applicable)</b> If the card benefits associated with a premium card do not already include participation in our Membership Rewards programme, and you choose to enroll in the programme, a rewards fee is payable in advance on enrolment and then annually thereafter. Please refer to the separate Membership Rewards Agreement for full details of the programme.	Premium cards regardless of card type	US\$35.25	€35.25	£23
A Cheque Handling Fee is payable if you pay us with a cheque drawn on a bank account outside: (i) the USA, UK or Switzerland or which are not in US Dollars for US Dollar Card; or (ii) the UK or Switzerland or countries in which the Euro is not the official currency, or which are not denominated in Euros for Euro Cards.	Euro € and Dollar US\$ Cards	US\$25.00	€25.00	Not Applicable
An annual Government Stamp Duty Fee is payable only in the Republic of Ireland.	Euro Cards €	Not Applicable	€30.00	Not Applicable

6.2 If we refer your account to a collection agency (which may be a firm of solicitors), we may also charge you for any actual and necessary costs that we or the agency on our behalf may reasonably incur in recovering any outstanding amount owed to us. We will continue to add late payment fees, to the amount you owe, until you have paid the amount you owe. You must pay late payment fees after, as well as before, any judgement if the case is taken to court.

6.3 We may, at any time, as a continuous right, without notice or demand, set off against any credit on your account any amount due by you to us on any other account (in whatever currency) you have with us, until your liability for the amount owed is fully satisfied and discharged.

#### 7. RIGHT TO CHANGE FEES AND COMMISSIONS

7.1 We reserve the right to change the circumstances in which any of the fees or commissions on your account are charged and the amount of those fees or commissions. We will provide notice of any change in accordance with the "Changes" section of this agreement.

7.2 You agree that we may impose additional fees and commissions at any time by giving you notice as set out in the "Changes" section of this agreement.

#### 8. LIABILITY FOR PAYMENT

8.1 You are liable and promise to pay to us all amounts outstanding on your account when due which includes paying:

8.1.1 charges on all cards issued to you and any supplementary cardmembers even if there was no signature or card presented (including telephone, internet and mail orders) and even after cards have been cancelled and this agreement has been ended;

8.1.2 charges made by any other person if you or any supplementary cardmember allowed them to use your account;

8.1.3 charges made in breach of this agreement or fraudulently by you or any other person where such charges or use of your account or any cards issued to you or any supplementary cardmember were permitted by you or any supplementary cardmember; and

8.1.4 unauthorised charges related to a lost or stolen card or code being used by an unauthorised person under the circumstances and within the limits set out in the "Lost/Stolen Cards, Incorrectly Executed Transactions and Misuse of Your Account" section of this agreement.

8.2 Any supplementary cardmember is jointly and severally liable with you to pay to us when due all charges on this account made by that supplementary cardmember.

8.3 For the American Express Business Card the business is jointly and severally liable with you to pay to us when due all charges on this account made by you and any supplementary cardmember

#### 9. CHARGE APPROVAL

9.1 We may require charges to be approved by us before they are accepted by a merchant.

9.2 Each charge is approved based on the expense level and credit history of all of your accounts established with us, our subsidiaries and affiliates and/or licensees, as well as on your credit history with other financial institutions and your personal resources and income known by us.

9.3 We may at our discretion decide and inform you of a temporary spending limit applicable to your account which is the maximum amount which can be outstanding at any time on your account (including use by any supplementary cardmembers). You agree to manage your account so that charges billed to your account do not exceed the spending limit.

9.4 Even though your account may not be in default, we may refuse any request for approval of a charge, for example, due to technical difficulties, fraud, your inability to pay your account in full and on time and/or other related reasons. Where possible, we may provide you at your request our reasons for any refusal for authorisation. You may contact us on +44 (0)1273 576 320.

#### 10. CARD IS OUR PROPERTY

Although you and any supplementary cardmember use cards on your account, all cards remain our property at all times. You may be asked to return the card to us or anyone we ask to take it on our behalf, including merchants. We may also inform merchants that your card is no longer valid.

#### 11. PAYMENTS

11.1 Payments are due and payable to us immediately upon request, or receipt by you of your statement. You will be deemed to have received each statement on the 7<sup>th</sup> day following dispatch by us or upon its actual receipt, whichever is the earlier.

11.2 Payments may be made by any of the methods set out in the table below and in accordance with any additional instructions and requirements regarding your payments as set out in your statement or that we otherwise communicate to you.

##### 11.3 US Dollar Cards

11.3.1 You must pay us in US Dollars.

11.3.2 If you pay in any currency other than US Dollars, we may refuse to accept it. If we do accept payment in another currency, we will change it into US Dollars at the standard rate we set on the date we receive the payment. In this case, or if you pay using a cheque drawn on a bank account outside the UK, there may be a delay before the amount is credited to your account.

##### 11.4 Euro Cards

11.4.1 You must pay us in Euros.

11.4.2 If you pay in any currency other than Euros, we may refuse to accept it. If we do accept payment in another currency, we will change it into Euros at the standard rate we set on the date we receive the payment. In this case, or if you pay using a cheque drawn on a bank account outside the UK, there may be a delay before the amount is credited to your account.

##### 11.5 Sterling Cards

11.5.1 You must pay us in Pounds Sterling.

11.5.2 If you pay in any currency other than Pounds Sterling, we may refuse to accept it. If we do accept payment in another currency, we will change it into Pounds Sterling at the standard rate we set on the date we receive the payment. In this case, or if you pay using a cheque drawn on a bank account outside the UK, there may be a delay before the amount is credited to your account.

11.6 Payments will be credited to your account when received, cleared and processed. Any time periods that we may provide are estimates only and are dependent on the payment system and service provider you choose to make payment.

11.7 Please make sure that you allow sufficient time for us to receive, clear and process payments by the payment due date even if the payment due date falls on a weekend or public holiday. This includes mailing time for payments sent by mail and processing time for payments made using payment services offered by participating financial institutions which you should check with the financial institution.

11.8 We are not responsible for any delays by third parties in processing payments to us and you must pay any charges which may apply.

11.9 If you choose to pay by direct debit, you agree that any specific terms that we provide to you at enrolment will apply and form part of this agreement.

11.10 Third parties involved in the sending or processing of payments such as postal authorities or financial institutions are not our agents and their receipt of a payment will not be considered a payment received by us.

Payment Methods					
Payment Method	Dollar Card	Euro Card	Sterling Card	Estimated Time Frames (which includes time for your bank to pay us)	Payment will be credited to the account:
Direct Debit (If Applicable)				Payment will be collected approximately 8 to 10 days after your statement date. Ensure sufficient funds are in your financial institution account on the payment collection date.	When payment is received and processed by us
Bank Transfer	Account Name: AE Services Europe Ltd Bank A/C Number: 3582022339001 Swift No: SCBLUS33 Beneficiary Bank: Standard Chartered Bank One Madison Avenue New York NY 10010 Reserve Bank ABA Code: 026002561 Federal CHIPS Participant Code: 0256 Payment Reference: Please state your Card number starting 3745	Account Name: American Express International Inc Bank A/C Number: 180 992 05 IBAN Number (International Bank Acct No.): DE2851230500018099205 Swift Number: SCBLDEFX Beneficiary Bank: Standard Chartered Bank Germany Franklinstrasse 46-48 60486 Frankfurt, Germany Payment Reference: Please state your Card number starting 3743	Not Applicable	Allow 3-5 working days for payment to be received on your account.	When payment is received and processed by us.
Cheque	Send us a US Dollar Cheque with a remittance advice slip to: EMEA-E2 / 45 REMIT, International Dollar, AMERICAN EXPRESS EUROPE LTD, Thynne Street, BOLTON BL11 1AT, UK Please include the bank account number and account number on the front of the cheque.	Send us a Euro Cheque with a remittance advice slip to: EMEA-E4 / 1446 REMIT E4, AMERICAN EXPRESS EUROPE LTD, Thynne Street, BOLTON BL11 1AX, UK Please include the bank account number and account number on the front of the cheque.	Send us a sterling Cheque with a remittance advice slip to: EMEA-G8 / 42 1411 REMIT EVS UK ENVELOPE, AMERICAN EXPRESS EUROPE LTD, Thynne Street, BOLTON BL11 1AR, UK Please include the bank account number and account number on the front of the cheque.	Allow 3-5 working days from receipt of cheque for payment to be received on your account.	When payment is received and processed by us.
By Hand	Hand deliver your cheque to your American Express Travel Agency location.	Hand deliver your cheque to your American Express Travel Agency location.	Hand deliver your cheque to your American Express Travel Agency location.	Allow up to 14 days for payment to be received on your account.	When payment is received and processed by us.
By Bank Arrangement	You can arrange for your bank to settle your account by completing our bank arrangement form.	You can arrange for your bank to settle your account by completing our bank arrangement form.	You can arrange for your bank to settle your account by completing our bank arrangement form.	Allow 3-5 working days for payment to be received on your account.	When payment is received and processed by us.
Online	Not Applicable.	Not Applicable.	Pay online at <a href="http://www.americanexpress.co.uk">www.americanexpress.co.uk</a> using your debit card.	Allow 2 working days for payment to be received on your account	When payment is received and processed by us.

#### 12. ALLOCATION OF YOUR PAYMENTS

12.1 We will normally apply payments to the outstanding transactions of your account in the order that they were billed

12.1.1 Furthermore, we will apply payments using the following order of precedence:

12.1.1.1 late payment fees;

12.1.1.2 charges, such as purchases and cash advances that have appeared on a monthly statement including service charges and other fees charged by us that appear as a separate item on your monthly statement, for example, return payment fees, statement copy fees;

12.1.1.3 applicable cardmembership fees; and

12.1.2 transactions that have not yet appeared on your monthly statement.

#### 13. CHARGES MADE IN FOREIGN CURRENCIES

13.1 US Dollar Cards

If you or any supplementary cardmembers make a charge in a currency other than US Dollars that charge will be converted into US Dollars. The conversion will take place on the date the charge is processed by us, which may not be the same date on which you or any supplementary cardmembers made the charge as it depends on when the charge was submitted to us.

13.2 Euro Cards

If you or any supplementary cardmembers make a charge in a currency other than Euro, that charge will be converted into Euro. The conversion will take place on the date the charge is processed by us, which may not be on the same date which you or any supplementary cardmembers made the charge as it depends on when the charge was submitted to us. If the charge is not in U.S. Dollars, the conversion will be made through U.S. Dollars, by converting the U.S. Dollar amount into Euro. If the charge is in U.S. Dollars, it will be converted directly into Euro.

13.3 Sterling Cards

If you or any supplementary cardmembers make a charge in a currency other than Pounds Sterling that charge will be converted into Pounds Sterling. The conversion will take place on the date the charge is processed by us, which may not be the same date on which you or any supplementary cardmembers made the charge as it depends on when the charge was submitted to us. If the charge is not in U.S. dollars, the conversion will be made through U.S. dollars, by converting the charge amount into U.S. dollars and then by converting the U.S. dollar amount into Pounds Sterling. If the charge is in U.S. dollars, it will be converted directly into Pounds Sterling.

13.4 US Dollar, Euro & Sterling Cards

13.4.1 Unless a specific rate is required by applicable law, you understand and agree that the American Express treasury system will use conversion rates based on interbank rates that it selects from customary industry sources in effect or applicable on the business day prior to the processing date (called reference exchange rate), increased once by 3.00% for US Dollar cards, 2.7% for Euro cards and 2.99% for Sterling Cards or as otherwise disclosed by us. If charges are converted by

third parties prior to being submitted to us, any conversions made by those third parties will be at rates selected by them and may include a commission determined by them.13.4.2 The *reference exchange rate* is set daily. You agree that any changes in the *reference exchange rate* will apply immediately and without notice to you. Please note that the rate charged to your account is not necessarily the rate available on the date of your transaction as the rate applicable is determined by the date on which the merchant submits a charge which may not be the date on which you consent to the transaction. Fluctuations can be significant. The *reference exchange rate* may be found on our website ([www.americanexpress.co.uk](http://www.americanexpress.co.uk)) or you may contact us by telephone or email to obtain the rate.

#### 14. SUPPLEMENTARY CARDMEMBERS

- 14.1 At your request, we may issue a card on your account to another person (called a *supplementary cardmember*). We may limit the number of *supplementary cards* issued on one account.
- 14.2 We generally do not provide copies of *agreements, statements, notices and other communications* to a *supplementary cardmember*.
- 14.3 Please see the "Liability for Payment" section of this agreement regarding the liability of a *supplementary cardmember* for charges made by that *supplementary cardmember*.
- 14.4 You agree and are responsible to ensure that each *supplementary cardmember* reads, understands and complies with this agreement and any notices and other communications that we may send to you. In addition, to other sections of this agreement which specifically refer to *supplementary cardmembers*, the following sections of this agreement are fully applicable to a *supplementary cardmember* as they are to you: "Use of the Account, Card and Code(s)", "Permitted Uses", "Recurring Charges", "Refund for Authorised Transaction", "Suspension", "Closing Your Account and Cancellation of Cards", "Communicating with You" and "Limitation of Our Liability".
- 14.5 You or a *supplementary cardmember* may cancel a *supplementary card* in accordance with the "Closing Your Account and Cancellation of Cards" section of this agreement.

#### 15. RECURRING CHARGES

- 15.1 You or a *supplementary cardmember* may consent to a merchant billing your account at regular intervals for goods or services (called *recurring charges*).
- 15.2 In order to avoid potential disruption of *recurring charges* and the provision of goods or services by the merchant in the case of a *replacement card* or *cancelled card* or in the event of *termination* of this agreement pursuant to the "Changes" section or the "Closing Your Account and Cancellation of Cards" section, it is always your responsibility to contact the merchant and provide *replacement card* information or make alternate payment arrangements.
- 15.3 You and any *supplementary cardmembers* (for their own charges) agree to be responsible for any *recurring charges* that may continue to be charged to your account from a card that has been replaced or cancelled. *Recurring charges* may be automatically charged to your account if a *replacement card* is issued and without notice to you.
- 15.4 Please note that we do not provide *replacement card* information (such as card number and card expiry date) to the merchant.
- 15.5 To stop *recurring charges* being billed to your account, you must advise the merchant in writing or in another way permitted by the merchant in good time before the *recurring charge* is due to be debited from your account.
- 15.6 If you have requested a merchant to stop billing a *recurring charge* to your account, you must also inform us of this by telephone or in writing that you have done so. You must do this, by providing us with proof of cancellation in the form of a cancellation number or written confirmation from the merchant, in good time before the *recurring charge* is due to be debited from your account.
- 15.7 If we permit, you or a *supplementary cardmember* may consent to us or our agent enrolling you or the *supplementary cardmember* with a merchant for *recurring charges*. You will remain responsible to make other payment arrangements until the *recurring charges* begin to be charged to your account. We are not responsible for any failure to enrol your account for *recurring charges* or if the merchant fails to apply the *charge* your account. The paragraph above which deals with stopping *recurring charges* also applies if you or a *supplementary cardmember* uses our enrolment services.

#### 16. REPLACEMENT CARDS

- 16.1 You consent to us sending you and any *supplementary cardmembers* a replacement or new card (called a *replacement card*) before the current card expires. You must destroy any expired cards by cutting them up. This agreement as amended or re-issued continues to apply to any *replacement cards* we issue.
- 16.2 A *replacement card* may be issued to you or any *supplementary cardmembers* if the card is lost, stolen, damaged, cancelled, renewed or switched to a different card type. Any card may also be cancelled or no further charges permitted without a *replacement card* being issued (called a *cancelled card*).

#### 17. PRIVACY

##### Information collected

- 17.1 The information we collect about you relates to:
- 17.1.1 information obtained through the account application form;
  - 17.1.2 information obtained through reference checks
  - 17.1.3 information obtained from charges made using the card with merchants or ATM operators; and
  - 17.1.4 information that we may collect from you for the purposes of managing your account.
- 17.2 If you register for online services, there are separate terms and conditions about how we collect and use information about you in that context.

##### Information disclosed

- 17.3 We will disclose information about you, the application for the card, your account and charges on it (which may include details of goods and/or services purchased) to:
- 17.3.1 companies within the American Express group of companies (our group) including worldwide and third party organisations who issue the card or process charges on behalf of merchants (worldwide);
  - 17.3.2 companies who distribute the card;
  - 17.3.3 any other party whose name or logo appears on the card issued to you;
  - 17.3.4 any party approved by you;
  - 17.3.5 our processors and suppliers; and
  - 17.3.6 organisations who accept the card in payment for goods and/or services purchased by you.
- 17.4 We may also obtain information about you from these parties.

##### Use of information

- 17.5 We will use information about you in order to:
- 17.5.1 administer and service your account;
  - 17.5.2 process and collect charges on it;
  - 17.5.3 manage any benefits or insurance programmes in which you are enrolled; and
  - 17.5.4 reconcile payments due by us to the above companies, processors, suppliers and organisations arising as a result of the issue of the card to you and/or its use by you.
- 17.6 We may use information about you, your account and charges made using the card to prepare reports for third parties about account usage. Reports only contain anonymised data and we will not disclose any information which identifies you.
- 17.7 Where you have approved the issue of a *supplementary card*, you consent to the *supplementary cardmember* providing us with personal information about you for additional identity authentication purposes when the *supplementary cardmember* seeks to activate cards, to register for on-line services, to get in contact with us and to access enhanced and new services as they are introduced.

##### Third party consents

- 17.8 Where you purchase goods and/or services on behalf of a third party, you confirm that you have obtained consent of that third party to the disclosure of his or her information to American Express and the above companies, processors, suppliers and organisations for these purposes.

##### Surveys and Market Research

- 17.9 We, other companies within our group, third party organisations who issue the card, companies who distribute the card or processors and other companies specifically selected by us will:
- 17.9.1 have access to and use information about you and how you use your account to develop lists of goods and services in which you may be interested; and
  - 17.9.2 communicate with you (by mail, e-mail, telephone, SMS or via the internet) in connection with similar goods and services in which you may be interested.
- 17.10 If you wish to opt-out of marketing at any time, please write to us at the address below in the "Query or Complaint" part of this section of the agreement.
- 17.11 The information used to develop these lists may be obtained from:
- 17.11.1 the application form and process;
  - 17.11.2 information on where you use and what charges are on the card;
  - 17.11.3 surveys and research (which may involve contacting you by mail, email, telephone, SMS or via the internet) and from information obtained from external sources such as merchants or marketing organisations, to the greatest extent permitted by law.
- 17.12 We may make other offers to you (by mail, email, telephone, SMS or via the internet) of products and services in which you may be interested. If you wish to opt-out of such communications, please write to us at the address below in the "Query or Complaint" part of this section of the agreement.

#### Credit reference agencies and prevention of fraud

- 17.13 We will exchange information about you and your account with credit reference agencies. If you owe us money and do not repay in full or on time, we may tell credit reference agencies who will record the outstanding debt. This information may be shared with other organisations in assessing applications from you and applications from any other party with a financial association with you for credit or other facilities and for preventing fraud and tracing debtors.
- 17.14 We will carry out credit checks whilst any money is owed by you on your account (including contacting your bank, building society or any referee approved by you) and disclose information about you and your account to collection agencies and lawyers for the purpose of collecting debts on your account.
- 17.15 We will carry out further credit checks, including at credit reference agencies, and analyse information about you and charges on your account to assist in managing your account, consent to charges on it and to prevent fraud or any other unlawful activity. These credit reference agency searches will not be seen or used by other organisations to assess your ability to obtain credit.
- 17.16 We will check your details with fraud prevention agencies. If false or inaccurate information is provided and we suspect any unlawful activity such as fraud or fraud is identified, this will be recorded, and we may pass details to fraud prevention agencies. Law enforcement agencies may access and use this information.
- 17.17 We and other organisations may also access and use this information to prevent fraud and money laundering, for example, when:
- 17.17.1 checking details on applications for insurance, credit and credit related or other facilities;
  - 17.17.2 managing credit, credit related accounts or facilities, and insurance policies;
  - 17.17.3 recovering debt;
  - 17.17.4 checking details on applications, proposals and claims for all types of insurance; or
  - 17.17.5 checking details of job applicants and employees.
- 17.18 We and other organisations may access and use from other countries the information recorded by fraud prevention agencies.
- 17.19 You are entitled to access your personal records held by credit and fraud prevention agencies.
- 17.20 If you wish to do this, or to receive details of the relevant UK fraud prevention and credit reference agencies, please write to us at the following address and we will supply the names and addresses of the agencies we have used: American Express Services Europe Ltd, Department 4060, Brighton, BN88 1TH, UK.

#### Electronic or telephone communications

- 17.21 If you contact us by any electronic means, we may record any electronic identifier, including telephone numbers or internet protocol address, supplied at the time.
- 17.22 We will monitor and/or record your telephone calls to us, or ours to you, either ourselves or by reputable organisations selected by us, to ensure consistent servicing levels (including staff training) and account operation, and to assist, where appropriate, in dispute resolution.

#### Transfer of your data out of the UK and EU

- 17.23 We will undertake all of the actions described within this privacy notice both within and outside the UK and the European Union.
- 17.24 Information about you may be:
- 17.24.1 processed in the USA; and/or
  - 17.24.2 disclosed to or accessed in other countries outside the European Union when you travel or make foreign purchases (by mail, email, telephone, or via the internet), and for the purpose of administering your account.
- 17.25 In this case, American Express will take appropriate steps to ensure the same level of protection for your information in the USA and other countries outside the European Union (where data protection laws may not be as comprehensive as in the European Union) as there is in the European Union.

#### Supplementary cardmembers

- 17.26 The provisions of this privacy section also apply to any *supplementary cardmember(s)* on your account.
- 17.27 Where you have approved the issue of a *supplementary card*, you confirm that you have obtained the consent of the *supplementary cardmember* to disclose his or her information to American Express and process it for the above purposes.

#### Security

- 17.28 We use advanced technology and well-defined employee practices to help ensure that your information is processed promptly, accurately, completely and securely. In order to maintain the effectiveness and security of these systems, policies and procedures, it will be necessary from time to time to process your information for testing purposes.

#### Retention of information

- 17.29 We keep information about you for the purposes described in this section for as long as is appropriate to fulfil our legal obligations in accordance with applicable law.

#### Access to your information

- 17.30 You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information please write to us at the address below in the "Query or Complaint" part of this section of the agreement. There may be a small charge for this, as permitted by law.

#### Correction of inaccurate information

- 17.31 If you believe that any information we hold about you is incorrect or incomplete you may ask us to correct or remove this information from our records. Please write to us at the address below in the "Query or Complaint" part of this section of the agreement. Any information which is found to be incorrect or incomplete will be corrected promptly.

#### Changes to our privacy policy

- 17.32 We may change any provision of this section at any time. We will inform you in advance of any such change in accordance with the "Changes" section of this agreement.

#### Query or complaint

- 17.33 In the event of any query or complaint in connection with the information we hold about you, please write to American Express Services Europe Limited, Department 2007, Brighton, BN88 1TH, UK.

#### 18. CARD BENEFITS AND ADDITIONAL SERVICES

- 18.1 If you choose to apply for, and are approved to receive, a *premium card*, we may make available *card benefits* to you or any *supplementary cardmembers*. Examples of *card benefits* may include discretionary insurance benefits, assistance services, rewards programs, *supplementary cards* at no additional charge and merchant offers. Our provision of *card benefits* will be subject to separate terms and conditions or summaries of benefits. The *basic card* does not include *card benefits*.
- 18.2 You may notify us in writing at any time that you no longer wish to maintain your *card benefits* in which case we will cancel your card and issue you, subject to our approval, another *premium card* that you may choose to apply for or, if you so choose, a *basic card*. We will refund you the *cardmembership fee* on a pro-rata basis (unless you choose and are issued with another *premium card*, in which case we will adjust the refund, if the *cardmembership fee* for the new *premium card* is lower, or charge the difference, if the *cardmembership fee* is higher, accordingly).
- 18.3 Choosing a different card does not constitute cancellation of your account or this agreement and does not affect our or your cancellation rights under this agreement, but we reserve the right to issue a new account to you in connection with re-issuance of your card.
- 18.4 *Card benefits* that are provided by third parties are subject to the terms and conditions set by the third party and any dispute must be settled directly with the third party. We are not responsible for any *card benefits* that are not directly provided by us.
- 18.5 The scope and terms of *card benefits* may be changed or cancelled by us or the third party provider. Wherever possible, we will give you advance notice of changes to the *card benefits* or cancellation of *card benefits*.
- 18.6 It will be your responsibility to obtain replacement services for *card benefits* or make new payment arrangements with third party providers of *card benefits* (assuming these services are still available directly from them) if any of the following events occur:
- (a) you end this agreement and your account is closed; or
  - (b) you choose a different card which does not offer any *card benefits* or the same *card benefits*.
- 18.7 We may make available to you, offers for additional products or services independent of your account and card. If you choose to accept such offers, your account will be charged for any fees or premiums that may apply for such products and services. Where products or services are provided by third parties, we may receive compensation from the provider. Our compensation may vary by provider and product or service.

#### 19. INSURANCE

- 19.1 From time to time we identify insurance providers and products that may be of interest to some of our customers. In this role we do not act as an agent or fiduciary for you and we may act on behalf of the insurance provider, as permitted by law. These arrangements are separate from any discretionary insurance benefits which may attach to your card.
- 19.2 We receive compensation from insurance providers and our compensation may vary by provider and product. Also, in some cases, an entity that is affiliated with us may be the insurer or reinsurer and may earn insurance or reinsurance income. The arrangements we have with certain providers, including the potential to reinsure products, may also influence what products we identify.
- 19.3 We do not require you to purchase any insurance product, and you may choose to cover your insurance needs from other sources on terms they may make available.

- 20. LOST/STOLEN CARDS, INCORRECTLY EXECUTED TRANSACTIONS AND MISUSE OF YOUR ACCOUNT**
- 20.1 You or any *supplementary cardmembers* must tell us immediately by telephone at + 44 (0) 1273 868 900 if:
- 20.1.1 a *card* is lost or stolen,
  - 20.1.2 a *replacement card* has not been received,
  - 20.1.3 someone else learns a *code*,
  - 20.1.4 you suspect that your *account* is being misused or a transaction is unauthorised,
  - 20.1.5 you suspect that a transaction has been processed incorrectly,
  - 20.1.6 your *card* is used for a contactless transaction without your authorisation; or
  - 20.1.7 you discover, after reviewing your *statement*, that a *recurring charge* has been charged to your *account* which you have previously requested the *merchant* to cancel and you had informed us of this in accordance with the "Recurring Charges" section 15.6 of this *agreement*.
- 20.2 If a *card* that you or any *supplementary cardmembers* have reported lost or stolen is later found, you or any *supplementary cardmembers* must destroy it and wait for a *replacement card*.
- 20.3 Your maximum liability for any unauthorised *charges* is US\$50 for a US Dollar Card, €50 for a Euro Card or £50 for a Sterling Card unless you or any *supplementary cardmembers*:
- 20.3.1 did not comply with this *agreement* (including the section "Use of the Account, Card And Code(s)") intentionally or because you were grossly negligent, or
  - 20.3.2 contributed to, were involved in, or benefited from the loss, theft or misuse, in which case you will be liable for the full amount of the unauthorised *charge*. For example, if you gave your *card* and/or *codes* to another person to use or if you fail to take reasonable steps to keep your *card's* security features safe, then you will be liable for the full amount of any unauthorised *charges*.
- 20.4 Provided that you or any *supplementary cardmembers* have notified us in accordance with section 20.1 above, did not contribute to, were not in any way involved in or did not benefit from the theft, loss or misuse of the *card*, then you and any *supplementary cardmembers* will not be liable to us for any unauthorised *charges* once you have notified us.
- 20.5 You and any *supplementary cardmembers* agree to cooperate with us, including giving us a declaration, affidavit and/or a copy of an official police report, if we ask. You and any *supplementary cardmembers* also agree that we may provide information to the authorities.
- 20.6 If there are errors in a transaction and this is our fault, we will reverse the *charge* and restore your *account* as if the transaction had not taken place. We reserve the right to resubmit the correct transaction amount.
- 20.7 If upon contacting us, you provide us with grounds to dispute a transaction, we will initiate an inquiry and place a temporary credit on your *account* in the amount of the transaction. Once investigations are complete, we will adjust your *account* accordingly.
- 21. REFUND FOR AUTHORISED TRANSACTIONS**
- 21.1 This section only applies to *charges* at *merchants* in the European Economic Area.
- 21.2 You can request a refund for a *charge* if at the time that you agreed to the *charge*, you did not know the exact amount of the transaction and the amount which appears on your *statement* is greater than the amount you reasonably expected.
- 21.3 You must submit your request for a refund within 8 weeks from the transaction date.
- 21.4 We will investigate your request for such a refund, taking into consideration your recent spending behaviour and all relevant circumstances related to the transaction. You must give us all the information you can about the circumstances of the transaction and we may give this information to other companies or people investigating the matter.
- 21.5 Within 10 business days of us receiving from you complete information and documentation about your request for a refund (including information we may require confirming that your request for a refund relates to a transaction falling within this section), we will either provide a refund or an explanation for our refusal to do so. We reserve the right to adjust your *account* accordingly.
- 22. CHANGES**
- 22.1 We may change any provision of this *agreement* at any time, including fees, card options, commissions, how we apply payments and *card benefits* and services associated with your *account* and changes affecting your payment obligations.
- 22.2 We will inform you at least 2 months in advance of any changes to the terms. You will be deemed to have accepted the changes unless you notify us in writing prior to the date on which the changes will take effect that you do not accept the changes.
- 22.3 If you do not accept any changes to this *agreement*, you can end this *agreement* and close your *account* immediately subject to section 22.4 below and at no cost before the date on which the changes will take effect.
- 22.4 To end this *agreement* and close your *account* by the date the changes will take effect you must:
- 22.4.1 pay off all amounts owing on your *account*;
  - 22.4.2 destroy or return to us all *cards* issued on your *account*;
  - 22.4.3 stop use of your *account*; and
  - 22.4.4 immediately notify all *merchants* to stop billing a *recurring charge* to your *account* and inform us in writing or by telephone that you have done so in good time before the *recurring charge* is due to be debited from your *account*.
- 22.5 We will only close your *account* and end this *agreement* if you have complied with all of the requirements of section 22.4 above.
- 22.6 You agree that we are entitled to cancel all *cards* issued on your *account* by the date the changes will take effect.
- 22.7 After receipt of your request to end this *agreement* and close your *account*, all outstanding *charges* will continue to accrue on your *account* until these are fully paid.
- 22.8 If we have made a major change or a lot of minor changes in any one year, we may give you an updated copy of this *agreement* or a summary of the changes.
- 23. ASSIGNMENT**
- 23.1 We may assign, transfer or sell our rights, benefits or obligations under this *agreement* at any time to any company in our group or to a third party and you consent to this without us having to notify you.
- 23.2 If we do so, or intend to do so, you and any *supplementary cardmembers* agree that we can give information about you and any *supplementary cardmembers* and your *account* to the third party or related party. Your statutory rights will not be affected.
- 24. SEVERABILITY**
- If any provision of this *agreement* conflicts with any applicable law or regulation, that provision will be deemed to be modified or deleted so as to be consistent with law or regulation. This will not affect the parties' obligations which will continue as amended.
- 25. SUSPENSION**
- 25.1 We may immediately stop you from using the *card* for security reasons, if we suspect unauthorised and/or fraudulent use or if we think you may not be able to pay your *account* in full and on time or in the event of default. In these cases we may notify you beforehand or immediately afterwards and we may provide you with the reasons for our decision.
- 25.2 This *agreement* will continue if we take either of these actions and you and any *supplementary cardmembers* will still be responsible for all *charges* on your *account*.
- 25.3 We will re-instate your right to use the *card* or provide you with a new *card* if the reasons mentioned in this section for stopping you from using the *card* no longer apply and this has been brought to our attention by you. You may contact us on, + 44 (0) 1273 868 900
- 26. DEFAULT AND CONSEQUENCES OF DEFAULT**
- 26.1 We may treat your *account* as being in default at any time in the event that you fail to comply with your obligations under this *agreement* such as failure to make any payment when it is due or if any form of payment is returned or not honoured in full.
- 26.2 We may also consider your *account* to be in default at any time if any statement made by you or a *supplementary cardmember* to us in connection with your *account* was false or misleading, you breach any other *agreement* that you may have with us or with any of our affiliates, or if bankruptcy or other creditor proceedings are threatened or initiated against you or we have any reason to believe that you may not be creditworthy.
- 26.3 The inclusion of previously billed minimum payments and/or any portion of dishonoured payments shown on a *statement* will not constitute a waiver by us of any default.
- 26.4 In the event of any default, you and any *supplementary cardmembers* will also be responsible for *late payment fees* and all actual and necessary costs reasonably incurred by us or our agents including collection, collection agency, and legal adviser fees and costs, in recovering any amounts unpaid and in protecting ourselves from any harm we may suffer as a result of the default. Please refer to the "Fees" section of this *agreement*.
- 27. CLOSING YOUR ACCOUNT AND CANCELLATION OF CARDS**
- 27.1 You may end this *agreement* and close your *account* at any time by giving us 30 days notice (*notice period*). Such request to close your *account* may be made by telephone or in writing.
- 27.2 To end this *agreement* and close your *account*, you must:
- 27.2.1 pay off all amounts owing on your *account*;
  - 27.2.2 destroy or return to us all *cards* issued on your *account*;
  - 27.2.3 stop use of your *account*; and
  - 27.2.4 immediately contact all *merchants* to cancel any *recurring charge* being billed to your *account* and inform us in writing or by telephone that you have done so. You must do this, by providing us with proof of cancellation in the form of a cancellation number or written confirmation from the *merchant*, in good time before the *recurring charge* is due to be debited from your *account*.
- 27.3 We will only close your *account* and end this *agreement* if you have complied with all of the requirements of section 27.2 above.
- 27.4 You agree that we are entitled to cancel all *cards* issued on your *account* by the end of the *notice period*.
- 27.5 After receipt of your request to end this *agreement* and close your *account*, all outstanding *charges* will continue to accrue on your *account* until these are fully paid.
- 27.6 You or a *supplementary cardmember* can cancel a *card* at any time by informing us by telephone or in writing at any time. After we have received notice of cancellation, you will continue to be responsible for all *charges* on your *account*. We may help you get a *supplementary card* back, if this is appropriate.
- 27.7 We may end this *agreement* and close your *account* at any time by giving you 2 months' written notice in advance of termination.
- 27.8 We may end this *agreement* and close your *account* immediately in the event of default.
- 27.9 If we end this *agreement*, you must pay all outstanding *charges* (including unbilled *charges*) that may not be shown on your last *statement*. We will only close your *account* when you have paid off all amounts you owe us.
- 27.10 If your *card* is cancelled by us for any reason, all other *cards* issued on your *account* will be cancelled at the same time.
- 28. COMMUNICATING WITH YOU**
- 28.1 You agree that *statements*, notices, disclosures, account alerts, important messages, changes to this *agreement* and any other communications (together called *communications*) may be sent or made available to you electronically:
- 28.1.1 by e-mail;
  - 28.1.2 by SMS (in respect of account alerts only); or
  - 28.1.3 by posting them securely on an American Express website (after sending you a notice by e-mail or SMS).
- If you do not wish to receive *communications* electronically, you must notify us and we will, upon receipt of your notification, send all *communications* to you in writing by mail to the address we have for you in our records.
- 28.3 If we do not have an e-mail address for you, we will continue to send you in writing by mail to the address we have for you in our records.
- 28.4 You agree that it is your responsibility to access all electronic *communications* made available or sent to you and that all such *communications* will be considered to have been provided in writing.
- 28.5 You agree that we may also communicate with you verbally through representatives working on behalf of American Express.
- 28.6 You must provide us with a valid mail or e-mail address and mobile or landline phone number (together *contact details*) in order to communicate with you. It is your responsibility to inform us immediately if your *contact details* change. You must inform us if you want any *contact details* to apply to more than one *account* with us. We are not responsible if you do not receive any *communication* (including a *statement*) where we send it in accordance with the *contact details* you provide.
- 28.7 All *communications* will be deemed received:
- 28.7.1 7 business days after the date of mailing (unless you actually receive it earlier), where sent by mail;
  - 28.7.2 upon delivery, where delivered by hand;
  - 28.7.3 on the day that we send it, in respect of e-mail or SMS (even if you do not access the electronic *communication* for any reason);
  - 28.7.4 on the day we send the notification e-mail, SMS or where posted securely on an American Express website (even if you do not access the electronic *communication* for any reason).
- 28.8 For all *communications* sent to you electronically by e-mail or other means, you are responsible for obtaining and maintaining your own compatible computer systems, software or communications lines required by you to properly access and view your *communications*.
- 29. NO WAIVER OF OUR RIGHTS**
- If we fail to exercise any of our rights under this *agreement*, this will not be a waiver of our rights and will not prevent us from exercising them later.
- 30. COMPLAINTS AND PROBLEMS WITH GOODS OR SERVICES PURCHASED**
- 30.1 If you or any *supplementary cardmembers* have a complaint or problem with a *merchant* or any goods and services charged to your *account*, you must still pay all *charges* on your *account* and settle the dispute directly with the *merchant*.
- 30.2 If you have any complaints about your *account* or the service you have received, please contact our Executive Customer Relations Department at American Express, Department 333, Brighton, BN88 1TH, UK.
- 30.3 If you are unable to resolve your complaint with us and have received a final response from us confirming this, you may refer it to the Financial Ombudsman Service, South Quay Plaza, 183 Marsh Wall, London E14 9SR
- 31. ASSIGNMENT OF CLAIMS**
- 31.1 Although we may have no obligation to do so, if we credit your *account* in relation to your claim against a third party such as a *merchant*, you or any *supplementary cardmembers* are automatically deemed to have assigned and transferred to us, any rights and claims (excluding tort claims) that you or any *supplementary cardmembers* have, had or may have against any third party for an amount equal to the amount we credited to your *account*.
- 31.2 After we credit your *account*, you or any *supplementary cardmembers* agree not to pursue any claim against or reimbursement from any third party for the amount that we credited to your *account*.
- 31.3 You or any *supplementary cardmembers* also agree to cooperate with us if we decide to pursue a third party for the amount credited. Cooperation includes signing any documents and providing any information that we require. Crediting your *account* on any occasion does not obligate us to do so again.
- 32. GOVERNING LAW**
- 32.1 This *agreement* is governed by the laws of England and the courts of England shall have jurisdiction over all parties to this *agreement*. However, you agree that we can carry out collection proceedings in any country where you may be living.
- 32.2 You are responsible for keeping to any exchange control regulations or the local regulations if they apply to use of the *card* and *account*.
- 33. TAXES, DUTIES AND EXCHANGE CONTROL**
- You or any *supplementary cardmembers* must pay any government tax, duty or other amount imposed by law in any country in respect of your *account*, the *card*, any *charge* on your *account* or any use of the *account* by you or any *supplementary cardmember*.
- 34. LIMITATION OF OUR LIABILITY**
- 34.1 We are not responsible or liable to you for:
- 34.1.1 any delay, failure or refusal by a *merchant* to accept the *card*;
  - 34.1.2 goods and services you charge to your *account*, including any dispute with a *merchant* about goods and services charged to your *account*;
  - 34.1.3 any malfunction or failure of the *card*;
  - 34.1.4 any loss due to any failure or delay in carrying out our obligations under this *agreement* caused by strikes, industrial action, a systems failure, or other causes outside our control; and
  - 34.1.5 loss of profits or any damages caused in circumstances where:
    - (i) there is no breach of a statutory duty or a legal duty of care owed to you by us;
    - (ii) such loss or damage is not a reasonably foreseeable result of any such breach; or
    - (iii) such loss or damage has resulted from a breach by you of the terms of the contract between you and the *merchant* for the supply of goods or services.