



AMERICAN EXPRESS CORPORATE CARD

BUILT FOR YOUR AMBITIONS

Stay on top of your game with tools designed to make the most of your Card

Membership Rewards[®]

Get rewarded with <u>Membership Rewards</u>¹. Use corporate spend to unlock a range of rewards including redemption on flights, accommodation and car rental with the American Express Travel Online booking service². You can even redeem for Gift Cards³ at leading retailers including JB Hi-Fi, Amazon, BP, and more.

Digital Tools and Apps

Online Services

An <u>Online Account</u> lets you quickly and easily download your statement, enable statement alerts and more.

American Express® App

Download the <u>Amex App</u>⁴ and keep track of your Account in real time so that you can work smarter, not harder. Instantly and securely view spend and statements, redeem Membership Rewards ¹, contact us and stay in control of your Account on the go.

Mobile Payments

Simply download your Card into your <u>Digital Wallet</u> for fast and secure mobile payments. Use Apple Pay[®], Samsung Pay[®] or Google Pay[®] and get the same benefits as your physical Card. And if you lose your Card, we can replace it in your Digital Wallet on the same day.⁵

Stay in control of your Account

Never Miss a Payment

Enable alerts⁶ in the Amex App⁴ or by logging into your Online Account for notification of statement availability and payment due reminders so you're always in control.

Avoid Late Fees

When your statement is ready, complete your expense claim within one week of statement issue to avoid a late fee.

Accurately Reconcile

Cross reference your statement with your expense claim to ensure the total of your claim matches the total balance due.

Need help? We're here

For quick and easy support, we're available 24/7 via our <u>website</u>, <u>Amex App</u>⁴ or logging into your American Express Account and clicking on Live Chat</u>.⁷

Please use your Card according to Company policy. To explore the full list of perks that come with your Card, visit us <u>here</u>.



Terms and Conditions

1. Points earn: Subject to the Terms and Conditions of the Membership Rewards program.

2. American Express Travel Online: You can redeem points for prepaid travel of a nominated value through American Express Travel Online with the point-of-purchase redemption capability. Travel bookings using points may be made for any person, provided all your accounts are kept in good standing and are not overdue. Points cannot be used for Cruise Privileges bookings. All travel bookings are subject to availability. Subject to the American Express Travel Online standard booking terms and conditions.

3. Gift Cards: Gift Card or voucher rewards are not redeemable or exchangeable for cash or credit and are valid for a period of minimum 3 years from the date of issue, unless otherwise stated. We are not responsible if any Gift Card is lost, stolen, or destroyed, or the Gift Card is used without your permission. Membership Reward terms and conditions apply. Normal retailer gift card or voucher conditions apply, refer to the gift card or retailer website for details.

4. American Express® App: The Amex App is available to download for eligible Card Accounts in Australia. To use the App, you must be registered for Online Services. Apple, the Apple logo, Touch ID, Face ID and iPhone are trademarks of Apple Inc., registered in the U.S. and other countries. Android and Google Play are trademarks of Google Inc. The Android robot is reproduced or modified from work created and shared by Google and used according to terms described in the Creative Commons 3.0 Attribution License.

5. Mobile Wallets: Apple, the Apple logo, iPhone and iPad are trademarks of Apple Inc., registered in the US and other countries. Apple Pay and Touch ID are trademarks of Apple Inc. Samsung Pay, Galaxy S (and other device names) and Samsung Knox are trademarks or registered trademarks of Samsung Electronics Co., Ltd. Samsung Pay is available on select Samsung devices. Google Pay and the Google Logo are trademarks of Google LLC.

6. To enable alerts, log into your account via the American Express website, then choose "Account Management" and then "Notifications" to select the alerts that suit you best. In app notifications can be set by logging into the App and selecting "Account" and then "Notifications".

7. Live Chat - To use Live Chat you must be registered to manage your Card Account online. Please log into your Account via the American Express website.