

# American Express® Platinum Business Employee Card Application Form



## BASIC PLATINUM BUSINESS CARD MEMBER DETAILS

Name of Basic Card Member

Date of Birth          
(You must be over 18)

American Express Business Card Number       -       -

By signing below, I acknowledge that I have read and agreed to the Declaration overleaf with respect to the Employee Business Card Applicant.

Signature of Basic Business Card Applicant

X

Date of Signature

## PLATINUM BUSINESS EMPLOYEE CARD: APPLICATION NO. 1

Please send an Employee Card to the following person (must be over 18 years of age) Please provide the Employee Applicant's name as you would like it to appear on their new Business Card.

You can use a maximum of 20 characters, including spaces (Please spell last name in full)

Title Mr  Mrs  Miss  Ms  Dr

First Name

Middle Name

Surname

Their current Residential Address (Please do not provide a PO Box No.)

Unit No.  House No.

Street Name

Suburb

State  Postcode

Mobile Telephone No.

Date of Birth (They must be over 18 years to apply).

Driver's Licence No.

If the Employee Card Applicant is an existing American Express Card Member, please provide their Card number.

-     -

By signing below, I do certify that I have read and agreed to the Declaration on the back of this application and accept liability for all Card charges.

Employee Card Applicant 1 Signature

Date

X

CNTY:872

## PLATINUM BUSINESS EMPLOYEE CARD: APPLICATION NO. 2

Please send an Employee Card to the following person (must be over 18 years of age) Please provide the Employee Applicant's name as you would like it to appear on their new Business Card.

You can use a maximum of 20 characters, including spaces (Please spell last name in full)

Title Mr  Mrs  Miss  Ms  Dr

First Name

Middle Name

Surname

Their current Residential Address (Please do not provide a PO Box No.)

Unit No.  House No.

Street Name

Suburb

State  Postcode

Mobile Telephone No.

Date of Birth (They must be over 18 years to apply).

Driver's Licence No.

If the Employee Card Applicant is an existing American Express Card Member, please provide their Card number.

-     -

By signing below, I do certify that I have read and agreed to the Declaration on the back of this application and accept liability for all Card charges.

Employee Card Applicant 2 Signature

Date

X

CNTY:872

Please return the applicant form to new.accounts.sbs@aexp.com

S/C: A0000EWNWF  
ATI: AUS36  
SPID: 5SS

Office use

SUPP INDICATOR: 4

## DECLARATION

**Important: The Basic Business Card Member and the Employee Business Card Applicant must read the information and sign overleaf.**

### To American Express Australia Limited ("American Express"):

By signing on the previous pages, the Basic Business Card Member and the Employee Card Applicant(s) (together "you") request American Express to issue the Card specified in the application. In addition, you declare that:

- The information given on the application is true and complete and you authorise American Express to check that information and authorise your accountants to provide and verify any further details requested concerning the information. You acknowledge that American Express relies on all such information and further details to consider the application;
- You are financially solvent and able to pay your respective debts when due;
- If the application is approved, you will comply with the Business Card Conditions that American Express will send with the Card;
- You understand that all charges made using an Employee Business Card and any associated fees and other amounts will be the responsibility of the Business, the Basic Business Card Member and the Employee Card Member even though the charges will be billed to the account of the Business and the Business Card Member;
- You understand and agree that the Business, the Basic Business Card Member and each Employee Card Member will be jointly and severally liable to pay all fees, charges and other amounts under the Business Card Conditions and this Declaration;
- American Express may produce this application or a copy or other reproduction of it as evidence of your application for the Card and your agreement to this Declaration.

**Please note that you and the Business are jointly and severally liable to American Express for the obligations incurred on each Business Card and/or Employee Card issued as set out above.**

### Authority to American Express under the Privacy Act:

#### Use and Disclosure

To assess this application, and if it is approved, to establish and manage the Employee Card(s), American Express needs to collect, use and disclose your personal information (including credit information) in accordance with the American Express Card Member Privacy Statement and Credit Reporting Policy.

If you do not provide the information requested or give your agreement, American Express may decline your application.

The American Express Card Member Privacy Statement sets out policies on management of credit information and personal information. You can view a copy of the Privacy Statement at [americanexpress.com.au/CMprivacy](http://americanexpress.com.au/CMprivacy) and will receive a copy if your application is approved.

The American Express Credit Reporting Policy is available at [americanexpress.com.au/CreditInfo](http://americanexpress.com.au/CreditInfo) and contains additional information about:

- Credit reporting, including credit-reporting bodies to which American Express is likely to disclose your credit information;
- How you may access and seek correction of your credit information held by American Express; and
- How you may complain about a failure of American Express to comply with the Privacy Act and how American Express will deal with a complaint.

In particular, you agree that American Express may:

- Obtain credit information about consumer credit and commercial credit from credit reporting bodies for uses permitted by the Privacy Act, including:
  - assessing your creditworthiness
  - assessing this application
  - collecting overdue payments
  - American Express' internal management purposes relating to the provision or management of consumer credit and commercial credit, and
  - helping you to avoid defaulting on your obligations with American Express.
- Disclose personal information to credit-reporting bodies as permitted by the Privacy Act, including:
  - that you have applied for a Card and the credit limit (if applicable)
  - that American Express is a credit provider to you, including the type of credit, account opening and closing dates, and credit limit (if applicable)
  - 24 months' repayment history on your Card account
  - default information relating to payments that are at least 60 days overdue (and advice that overdue payments have been paid in full)
  - that you have committed a serious credit infringement
  - that you have made a request to correct your personal information.
- Exchange personal information with other credit providers for purposes including:
  - assessing your creditworthiness, this application and any subsequent application for credit
  - notifying other credit providers of a default by you
  - exchanging information about your Card account when you are in default with other credit providers
  - our approval process as to any transactions you wish to make with the Card
  - our administration of your account, and
  - that you have made a request to correct your personal information.
- Exchange personal information with a debt collector for the purpose of collecting overdue amounts.
- Exchange personal information with any person whose details you have given to American Express. For example, for the purpose of confirming your employment, income and other details with any employer, landlord/mortgagee, accountant, financial adviser or tax agent.

- Monitor and record telephone conversations with you from time-to-time in order to train American Express' staff and control service quality.
- Provide personal information to any organisation whose name, logo or trademark appears on this application or on the Card issued to you for marketing, planning, product development and research purposes.

### Direct Marketing

The Employee Card Applicant(s) invite American Express, our agents and our preferred alliance organisations (including insurance companies) to use your personal information to inform you of and offer products or services from American Express or a related company, or any third party providing products marketed jointly with American Express. American Express may contact you by phone, mail or electronically to do this. If you wish to withdraw this invitation and remove your name from the American Express marketing list, call us on 1300 366 220. This invitation will remain in place until you withdraw it or until twelve months after you cease being an American Express Card Member.

### Transfer of your personal information and credit information overseas

American Express is a global organisation and we may use international entities to help our business functions. As a result, American Express may need to share your information outside Australia. It is impracticable to list each and every country that American Express may share your information with, but such countries include the United States of America, Malaysia, India and the United Kingdom. American Express will ensure that any transfer of your personal information and credit information is subject to appropriate conditions of confidentiality to ensure your information is handled consistently with the Australian Privacy Principles.

### Information about other individuals

You agree that where you have provided American Express with personal information about another individual in this application form, you will make sure that the individual has seen, understood and agreed to:

- American Express receiving their personal information for the purposes for which American Express has collected the information
- their ability to access that information in accordance with the Privacy Act (and advise American Express if they think the information is inaccurate, incomplete or out-of-date), and
- the contact details of the American Express Privacy Officer.

### Online Statements and Account Information

If the Basic Card Member has provided their email address to American Express to receive electronic online statements and account information from American Express, the Basic Card Member will continue to receive these communications to that email address. These communications will include notification of online statements and may also include product updates and other important information related to the account. By agreeing to receive statements online, the Basic Card Member understands they will not receive paper statements by mail. The Basic Card Member must check their nominated email address regularly we will notify their nominated email address when the online statement is available to view. The Basic Card Member can elect to change this nomination or the nominated email address at any time by notifying on 1300 366 220.

### Business Purpose Declaration:

You declare that American Express® Platinum Business Card will be used wholly or predominantly for business or investment purposes (or for both purposes).

**Please allow up to 10 working days for application processing.**

**Contact American Express for Card enquiries on 1300 366 220  
8am–7pm Sydney time, 7 days.**

**Once you and the Employee Card applicant(s) have completed and signed the application, please return via:**

**Email: [new.accounts.sbs@aexp.com](mailto:new.accounts.sbs@aexp.com)**

**Fax: +612 9266 3528**

**Post: American Express Australia Ltd  
GPO Box 1582, Sydney NSW 2001**

**[americanexpress.com.au](http://americanexpress.com.au)**

