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Please fill out this document and send it duly signed to:

Alpha Card srl, Boulevard du Souverain 100, 1170 Brussels
or return it via e-mail to your dedicated Alpha Card Contact Person.

In order to improve readability and to avoid delays in processing this application form, please fill in this document electronically. You can also print it and complete it in writing, using CAPITAL LETTERS in blue ink or black. All fields are mandatory.

1. Practical modalities

[illegible]

Payment delay: 28 days

The American Express Business Travel Account is free of charge.

2. Company information

Registered Company name (Legal name)

Legal form of the Company

Address Registered Office
(Street and Nr.)

ZIP CodeCityCountryFull trading name (Commercial name)Trading address (Street and Nr.)ZIP CodeCityCountryOffice phoneOffice faxVAT numberEnterprise number

Industry sector

Is your Company already a client of American Express? ☐ Yes

☐ No

If yes, please indicate your American Express Company Account Nr.

1-

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3. Bank Information

Bank Name

Bank Account number / IBAN code

BIC code

Payment method

☐ Direct Debit (Please fill in a Direct Debit mandate)

☐ Bank Transfer



a) Programme Administrator

First Name

Last Name

Date of birth

[illegible]

Professional address (if different from above)									
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ZIP Code City

[illegible]

Office phone*

[illegible]

* This e-mail address/telephone number will be used for servicing

☐ By ticking off this box, I hereby declare that the above mentioned contact details (including but not limited to: e-mail, telephone, SMS, MMS or Voice Mail) may not be used by Alpha Card for Direct Marketing Purposes and shall be used in accordance with the General Terms and Conditions.

This section only needs to be completed if this person is different from the above identified Programme Administrator.

[illegible]

Last Name

Date of birth

[illegible]

Professional address
(if different from above)

ZIP Code City

[illegible]

Office phone*

E-mail address*

* This e-mail address/telephone number will be used for servicing

☐ By ticking off this box, I hereby declare that the above mentioned contact details (including but not limited to: e-mail, telephone, SMS, MMS or Voice Mail) may not be used by Alpha Card for Direct Marketing Purposes and shall be used in accordance with the General Terms and Conditions.

[illegible][illegible][illegible][illegible]

ZIP Code City

[illegible]

Telephone

[illegible]

E-mail address

5. Request for Company's Ultimate Beneficial Owners

Please complete: The Company, as described in point 2 is a:

Listed on a stock exchange ☐ Yes ☐ No

Tick number symbol

Stock exchange on which listed

European regulated financial institution ☐ Yes ☐ No

Name of regulator

Country

Registration number

European public authority ☐ Yes ☐ No

Government Department

Country



- If you ticked "Yes" to any of the above, please go to section 6 (you do not need to fill in the Beneficial Owners appendix).
- If you ticked "No" to all of the above, please complete the appendix regarding the the Beneficial Owners.

6. Authorized Signer(s)

Please join for all Authorized Signers:

- For Belgian residents, copy (both sides) of valid Belgian ID.
 - For all others, copy (both sides) of valid EU Identity card or valid international passport.
 - For all, a proof of address (=copy of the latest utility bill such as gas, water, electricity ...)
- Low quality documents will be rejected and you will be asked to provide a higher quality copy.

This Opening of Company Account (hereinafter the "Opening of Account") must be signed by the Company's authorized person(s). This signature certifies the accuracy of the information contained herein and in the Appendix "Ultimate Beneficial Owners" and authorizes Alpha Card CVBA/SCRL to obtain information from the Bank or other institution. By signing below, each signatory warrants that he/she has read and understood the General Terms and Conditions attached hereto. A copy of these General Terms and Conditions may be requested from Alpha Card - Vorstlaan 100 - 1170 Brussels, tel: +32 (0)2 676 29 29. These General Terms and Conditions are also available at www.americanexpress.be/documents_corporate/ or www.americanexpress.be/corporate_documenten/. This agreement shall be effective upon approval by Alpha Card of this application, or once the card is activated, or after first use of the Card(s), whichever occurs first, all of which, including signing of the Opening of Account, constitute acceptance of the General Terms and Conditions.

Data Protection

Alpha Card handles Personal Data in its capacity as Data Controller in accordance with the provisions of the Privacy Statement set out in the General Terms and Conditions. These data are used by the Data Controller to manage customer relations, to comply with legal requirements, for its own commercial purposes and to prevent and combat abuse. The customer may object to the use of these data for direct marketing purposes. To inspect and correct data, please contact the Alpha Card - Customer Service, Vorstlaan 100, 1170 Brussels.

Alpha Card may request additional information prior to the issuance of this card and may reject this Application at its discretion.

Authorized signer 1

Title ☐ Mr. ☐ Mrs.

First Name

Last Name

Home address

ZIP Code

City

Country

Date of birth

D

D

M

M

Y

Y

Y

Y

Country of birth

Nationality

Function

Signature

Date

D

D

M

M

Y

Y

Y

Y

Place

Authorized signer 2

Required additional documents

Please be informed that failing to provide any of these documents may delay the set up of your account.

<input type="checkbox"/>	A copy of Articles of Association as published in the Official Gazette	<input type="checkbox"/>	The Beneficial Owner/Majority Shareholder appendix (if applicable)
<input type="checkbox"/>	A list of Authorized Signers as published in the Official Gazette	<input type="checkbox"/>	For Authorized Signer(s), a proof of address
<input type="checkbox"/>	A list of Members of the Board of Directors as published in the Official Gazette	<input type="checkbox"/>	For Authorized Signer(s), please join: - For Belgian residents, copy (both sides) of valid Belgian ID Card - For all others, copy (both sides) of a valid EU ID Card or international passport
<input type="checkbox"/>	A copy of the latest balance	<input type="checkbox"/>	BTACconnect Customer Enrollee Details