



A world of premium benefits and personalized experiences

Complete the Travel and Lifestyle Profile Form below to help make your arrangements as convenient as possible.

Cardmember Travel and Lifestyle Profile Form

Account Information

Title: Mr. Mrs. Ms. Miss Dr.

Gender: Male Female Prefer not to say

(As shown on citizenship/passport)

Last Name First Name Middle Name

Home Address City Province Postal Code

My mailing address is the same as my home address.

Delivery Address City Province Postal Code

Home Phone Number Business Phone Number Ext. Cell Phone Number Fax Number

Email Address Birth Date (MM/DD/YYYY) (Optional)

Passport Number (Optional) Passport Expiration Date (MM/DD/YYYY) (Optional) Citizenship (Optional)

Emergency Contact Name (Optional) Emergency Contact Number (Optional)

Correspondence: English Français

Language/Langue

(Quebec only/pour le Québec seulement) – Unless otherwise indicated on this form, you have requested that this form, related documents and all communications be in English.
À moins d'indication contraire précisée dans la présente demande, vous demandez que le présent formulaire et tous les documents et communications connexes soient rédigés en anglais.

American Express Travel and Lifestyle Services

P.O. Box 3204 STN F, Toronto, ON M1W 3W7 • Email Address: tlscanadaprofiles@aexp.com

Traveller Preferences (All requested preferences are subject to availability)

List Airline, Hotel & Car Rental choices in order of preference (1 being the most preferred):

Airline Seating Choice (Please check all that apply)

Preferred flight class: First Business Economy
 Seat preference: Aisle seat Middle seat Window seat

Preferred Airline Carriers

1. _____ 2. _____
 3. _____ 4. _____

Special Meal/Dietary Requirements

Diabetic Kosher Low Fat
 Vegan Vegetarian Other _____

Other Special Requirements

Preferred Hotels

1. _____ 2. _____
 3. _____ 4. _____

King-size bed Highest available floor
 Two double beds Lowest available floor

Preferred Car Rental Services

1. _____ 2. _____
 3. _____ 4. _____

Luxury Full-size Mid-size Compact

Frequent Flyer and Loyalty Programs

We book travel in the name provided on this form. If this name does not match the name registered with your third party frequent flyer or loyalty program provider, the credit of points to your program account could be impacted. Amex Canada Inc. and its affiliates are not responsible for any service or benefit provided by third parties or for any delay or non receipt of points to your frequent flyer or loyalty program account for reasons beyond our reasonable control, including without limitation, acts, or omissions of loyalty program providers.

Frequent Flyer Memberships

1. _____
Airline Name Membership Number

2. _____
Airline Name Membership Number

3. _____
Airline Name Membership Number

4. _____
Airline Name Membership Number

Hotel Memberships

1. _____
Hotel Name Membership Number

2. _____
Hotel Name Membership Number

3. _____
Hotel Name Membership Number

4. _____
Hotel Name Membership Number

Car Rental Memberships

1. _____
Car Rental Company Membership Number

2. _____
Car Rental Company Membership Number

Third Party Authorization and Signature on File

As a Corporate Cardmember you can authorize one Executive Assistant to make travel and lifestyle arrangements and authorize any related charges to your Card listed below. By signing this form, you authorize the person named below to be your authorized individual to make or change all travel and lifestyle arrangements on your behalf and to charge the Card designated at the bottom of this form ("Authorized Individual"). Your Authorized Individual will remain in effect until they are removed by you in writing.

 Name of Executive Assistant/Authorized Individual Phone Number Email Address

By signing this form, you authorize Travel and Lifestyle Services from Amex Canada Inc. to charge all travel and lifestyle arrangements, including guaranteeing reservations requested by you or your Authorized Individual for Travel and Lifestyle to your Corporate Card. You agree to be solely responsible for all charges, travel and lifestyle arrangements made by you or your Authorized Individual. Please sign and date where indicated below, and return via email at tlscanadaprofiles@aexp.com

37

 American Express® Card Number Expiration Date (MM/YY)

X

 Signature of Corporate Cardmember Print name as it appears on your Corporate Card Date

This authorization remains in full force and effect until revoked by you in writing.

IMPORTANT INFORMATION

You acknowledge and consent to our collection, disclosure, use and processing of personal information: (i) where the provision of services or benefits provided to you are offered by or include the participation of third party suppliers, share and exchange with such third party suppliers, and their agents and service providers, any information reasonably required for the provision of the services or benefits; this includes the sharing between Amex Bank of Canada, American Express Travel Services and their affiliates information related to mutual customers to provide personalized, proactive and coordinated travel and concierge servicing; and (ii) to share or exchange information with the individual authorized by you to make bookings on your behalf.

We collect Information from various sources including from you directly through traveller profiles, reservation bookings and other communications, through the products and services you use, from others with your consent (such as a travel arranger authorized by you) or other permitted sources. In certain appropriate circumstances, we or others providing services may ask for food sensitivities or allergy information for specific requests such as meal preferences on airlines.

We ask about your citizenship to help determine the documentation requirements for travel into and out of Canada. We collect passport details because this Information may be required for certain travel destinations.

For additional information on how we collect, disclose, use and process your personal information please refer to the privacy notice received with your Cardmember Agreement, which is also available on our website at www.americanexpress.ca.

