



DON'T  
*do business*  
WITHOUT IT™

HONG KONG

# AMERICAN EXPRESS CORPORATE CARD

BUILT FOR YOUR AMBITIONS

Stay on top of your game with tools designed to make the most of your Card

## Digital Tools and Apps

### Online Services

An [Online Account](#) lets you quickly and easily download your statement, enable statement alerts and more.

### Amex App

Download the [Amex HK App](#)<sup>1</sup> and keep track of your Account in real time so that you can work smarter, not harder. Instantly and securely view spend and statements on the go.

## Stay in control of your Account

### Never Miss a Payment

Enable alerts<sup>2</sup> in the [Amex HK App](#)<sup>1</sup> or by logging into your Online Account for notification of statement availability and payment due reminders so you're always in control.

### Avoid Late Fees

When your statement is ready, complete your expense claim within one week of statement issue to avoid a late fee.

### Accurately Reconcile

Cross reference your statement with your expense claim to ensure the total of your claim matches the total balance due.

### Need help? We're here

For quick and easy, 24/7 support, contact us by telephone. Please [click here](#) to find the appropriate number for your enquiry.

Please use your Card according to Company policy.

To explore the full list of perks that come with your Card, visit us [here](#).



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#### Terms and Conditions

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2. To enable alerts, log into your account via the American Express website, then choose "Account Management" and then "Notifications" to select the alerts that suit you best. In app notifications can be set by logging into the App and selecting "Account" and then "Notifications".