business travel account

BTAConnect

Upgrade your view with an innovative additional BTA feature for streamlining reconciliation

BTAConnect is a unique online network that allows you to communicate securely with your Travel Management Company and American Express Customer Services, thus making every stage of the reconciliation process easier and more visible.

BTAConnect quickly and seamlessly matches your organisation's existing processes. It provides you with a robust, flexible solution that makes reconciling and paying travel costs easier than ever before, thus saving you time and money. What's more, unlike paper-based systems, BTAConnect offers access to one centralised billing, query and payment process.

Save time

- This single, online working environment has been designed to help clients, Travel Management Companies and American Express Customer Services communicate more efficiently and effectively.

- e-invoices* automatically link your statements to individual bookings from Travel Management Companies.

- BTAConnect provides your organisation with the flexibility to receive data from your statement as you want it, when you want it.

A simpler perspective

Not only is BTAConnect easy to use, it's also capable of integrating simply and seamlessly into your existing processes.

To find out more, please contact your Account Development Manager.

* e-invoices are available if your TMC has e-invoices and the linkage is built to American Express, please ask your Account Manager or Customer Services for more details.

AMERICAN EXPRESS

BTAConnect

Questions and answers to help you upgrade your view

What does BTAConnect do?

BTAConnect is a unique online network that allows you to communicate securely with your Travel Management Company and American Express Customer Services, thus increasing visibility, making the process easier and saving you time.

What are the key benefits of BTAConnect?

- Single, online working environment designed to facilitate more efficient and effective communication.
- e-invoices* automatically link statements to individual online invoices from Travel Management Companies (TMC) for easier reconciliation.
- Provides your organisation with the flexibility to receive data from your statement date that integrates into your current processes.
- Capable of integrating quickly and seamlessly into your existing processes.

How easy is it to learn?

It's simple. We have purposely designed BTAConnect to be very easy to use and intuitive.

What support will I receive?

BTAConnect is designed to assist you from the first time you log in, with welcome screens to guide you as well as help text to assist you further. If you need additional assistance, our Customer Services team are using the same tool as you and can guide you.

How do I implement BTAConnect?

To implement BTAConnect, speak to your Account Manager or Customer Services who will discuss your requirements with you and configure the solution to best meet your needs.

How much will BTAConnect cost me?

There is no additional charge by American Express for BTAConnect.

What technical expertise is needed?

Surprisingly little. We have designed this by talking to people like you who reconcile their BTA statement. You'll have access to an online tool and data files to help you streamline your reconciliation.

BTAConnect also offers you several different download options such as Excel, Access, XML and PDF to suit your needs.

How long will it take to integrate into my current process?

No time at all. BTAConnect Online is very flexible and integrates with your existing process. Furthermore, as soon as you log in to the new system, you'll have immediate access to your BTA data. It's compatible with most browsers.

How is BTAConnect different to BTA?

BTAConnect is an additional feature of the existing American Express Business Travel Account. BTAConnect is designed to give you even greater visibility into your BTA data, whilst ensuring you continue to benefit from all the other great features of your BTA account.

* e-invoices are available if your TMC has e-invoices and the linkage is built to American Express, ask your Account Manager or Customer Services for more details.

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