



Requirements for Clients with an existing Guaranty of Payment Agreement

This document has been designed to assist the Guarantor when amending a Guaranty of Payment Agreement or amending Schedule 1 to the Guaranty of Payment Agreement. All items needed to amend the Guaranty of Payment Agreement or Schedule 1 thereto are outlined below.

- 1) A total "Open to Buy" cumulative spending limit (for Guaranties with Limits only)
- 2) Guarantor information
 - Full Legal Name of Corporation
 - Full Legal Name of Signing Guarantor
 - Title
 - Date

Guaranty of Payment Agreement Amendments and Schedule 1 Amendments should be sent to:

Guaranty for Individual Accounts with Limits:
U.S. – Corporate Maintenance Team
American Express Corporate Services Operations
2401 W Behrend Drive, Suite 55
Mail Code 08-03-11
Phoenix, AZ 85027
csoworkflow@aexp.com

If you have any additional questions, please contact your American Express representative.



[FORM AMENDMENT to] SCHEDULE 1

to the Guaranty of Payment Agreement for Individual Accounts with Limits

The Guarantor hereby agrees that the employees of Guarantor (or Guarantor's affiliates) specified below shall be deemed to be Designated Corporate Card Members for purposes of this Guaranty and that the amounts set forth in the "Overall Limit" and "Retail Limit" columns below shall be the Limit with respect to the corresponding Designated Corporate Card Member. Capitalized terms used, but not otherwise defined herein, shall have the meaning ascribed to them in the Guaranty of Payment Agreement for Individual Accounts with Limits ("Guaranty").

This Schedule 1 and related Guaranty shall be deemed amended solely upon the receipt by American Express of a fully executed Schedule 1 Amendment, signed by a duly authorized representative of Guarantor. Any information related to Schedule 1 that was provided via the GAFC application and related Guaranty shall be deemed amended solely upon receipt by American Express of a fully executed Schedule 1 Amendment, signed by a duly authorized representative of Guarantor.

A Designated Corporate Card Member will be removed from Schedule 1 or from the GAFC application, as applicable, and the Guarantor absolved of the liability set forth in the Guaranty solely upon the receipt by American Express of a fully executed Request for Removal, signed by a duly authorized representative of Guarantor, and upon the satisfaction of all outstanding Charges incurred by such Designated Corporate Card Member.

Last Name	First Name	National ID	Corporate Card Account Number	Overall Limit	Retail Limit

AUTHORIZED GUARANTOR

Guarantor (Print full Legal Name of Corporation)

Authorized Signatory

Name (Print)

Title

Date