



AMERICAN EXPRESS® CORPORATE CARD/CORPORATE PURCHASING CARD PROGRAM RUSH CARD REQUEST

DATE OF REQUEST

Date

DELIVERY OPTIONS

Choose only one of the following options:

Note: Delivery address must be a physical street address Note: **For Corporate Card** requests, only 1 card per request

1. **Billing Address** – send Card(s) individually to the address(es) indicated on the attached application(s)
2. **Basic Control Account Recipient** – send Card(s) to person whose name appears on the Basic Control Account listed on the attached application(s) (10+ Cards will be sent in one package)
3. **Alternate Address** – send Card(s) in the same package to an alternate address listed below:

Recipient Name

Company Name

Address

City

State

Zip Code

Phone

CONTACT INFORMATION

Customer Contact Name

Phone Number

Phone Number

Customer Fax Number

SPECIAL NOTE

\*For U.S. delivery, card will be sent via UPS

\*For Non-U.S. delivery, card will be sent via DHL

Rush application requests will generate a \$15 charge, which will be applied to the requested account, if approved.

All fax or mail requests received by 8am MST Mon thru Fri, excluding holidays, will be processed in 48 hours and sent via overnight delivery. If submitted after 8am MST or on a holiday, please allow an additional business day for delivery.

AMEX USE ONLY

Prepped by: \_\_\_\_\_

All fields need to be completed to ensure processing. Any incomplete applications will not be processed.