

## AMERICAN EXPRESS® CORPORATE CARD

## Cardmember Corporate Express Cash Enrolment Account Linked Liability

Please complete all sections.

### Personal Information of the Applicant

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ PIN: \_\_\_\_\_

Date of Birth:  DD  MM  YYYY

Contact Phone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Corporate ID: \_\_\_\_\_

Corporate Card Account Number: 3769

### Cardmember Enrolment

Please enrol me in the Express Cash Facility (as nominated by the Company) and send me a PIN. By signing below, I understand and agree that the Express Cash transactions and any related charges shall be treated as a charge to my Corporate Card and are payable in accordance with the terms of the Corporate Card Agreement my company has signed with American Express Banking Corp. ("AEBC"). I understand that the maximum limit on the total amount of Cash Withdrawals and/or Orders which I can obtain using this facility is INR equivalent to USD 1,000 every fifteen days.

I declare and undertake that the American Express Corporate Card issued to me if used overseas shall be utilised strictly in accordance with the relevant Exchange Control Regulations issued and as amended by the Reserve Bank of India (RBI) from time to time. In the event that I exceed my entitlements as per the Exchange Control Guidelines of the RBI, I undertake to bring the same immediately to the notice of AEBC in writing. Further, I also agree and understand that the onus of getting my passport endorsed/not endorsed for any charges incurred by me shall lie entirely on me. And in the event of my failure to comply with the prevailing Exchange Control Guidelines issued by the RBI, I shall be liable for any action under the Foreign Exchange Management Act, 1999 as amended and be debarred from the Corporate Card Facility either at AEBC's instance or by the RBI.

Signature of Applicant \_\_\_\_\_

Date:  DD  MM  YYYY

### Company Declaration

The Company warrants and agrees that the above named American Express Corporate Cardmember is a current employee of the Company and that he or she may obtain access to the Express Cash Facility as operated by AEBC. AEBC may, at its sole discretion, refuse to enrol the above named employee in the Express Cash Facility/Traveller's Cheque Facility. This request is valid until revoked or amended in writing by the Company. No revocation or amendment will be acted upon by AEBC until written notice of such is received by AEBC, on the Company's standard letterhead, or in a form otherwise acceptable to AEBC. The Company agrees to indemnify and hold AEBC harmless for any loss, damage or claim AEBC suffers as result of reliance on this enrolment or on any amendment or revocation given to it by the Company.

I/We declare and undertake that the American Express Corporate Card issued to those persons named by the Company, if used overseas shall be utilised strictly in accordance with the relevant Exchange Control Regulations, issued and as amended by the Reserve Bank of India (RBI) from time to time. And in the event of any failure to do so by any of the person named by the Company, the said person shall be liable for any action under the Foreign Exchange Management Act, 1999 as amended and be debarred from the Corporate Card Facility either at AEBC's instance or by the RBI.

I verify that I am satisfied that the above named American Express Corporate Cardmember is an employee of the Company and is authorised by the Company to be enrolled in the Express Cash Facility.

Signature of the Authorised Signatory \_\_\_\_\_

Name: \_\_\_\_\_

Date:  DD  MM  YYYY

Company Stamp