

# AMERICAN EXPRESS® Company KYC Information Collection Form

1. Company Details Company Name (in full) Trading Name (if different to above) Registered Address Postcode Trading address Postcode Telephone No. Fax No. Industry or Nature of Business Source of Fund Thailand Other country Company Registration No. **Date Company Registered** Thailand Company/Company Listed company Non-Profit Organisation **Entity Type** Partnership Foundation Cooperative Association (incorporated) Association (Unincorporated) Temple Public Sector/Government Body Juristic Person Registered Foreign Company **Unregistered Foreign Company** Trust (Family) Trust (Unit) Charity Trust (Discretionary) If subsidiary or division/branch company, state name and address of parent company 2. Authorised Signatory Details Authorised Signatory is the individual who has authority to act on behalf of the above-named Company on this form. This individual can discuss how the company will be setup and is authorised to sign a contract with American Express. Name Nationality (non-Thai) Date of Birth I.D. (Thai)/Passport (non-Thai) Position National ID Address or House Registration Address (Thai) Telephone No. Postcode **Current Address** (if different to above) Postcode Telephone No. Current Address in Thailand or Overseas (non-Thai) **Email Address** Postcode Have You Ever Been No Yes Employed by the Agency Name Specimen Signature Government? Position

(Month and Year)

Time of Cessation

Name Date of Birth Nationality (non-Thai) I.D. (Thai)/Passport (non-Thai) Position National ID Address or House Registration Address (Thai) Postcode Telephone No. Current Address (if different to above) Postcode Telephone No. Current Address in Thailand or Overseas (non-Thai) Postcode **Email Address** No Yes Have You Ever Been Employed by the Agency Name Specimen Signature Government? Position Time of Cessation (Month and Year)

## **Entity Ownership Structure** Please provide information about the ownership structure of the applicant entity. Please tick as appropriate. i. Natural person(s) owns/controls 25% or more of the applicant entity's shares or voting right No (Please continue to ii) Yes (Please complete Ultimate Beneficial Owner Details 1 to 4) ii Natural person(s) who controls the entity through other means e.g. through Power of Attorney (POA) or agreement Please enclose supporting document as documentary proof of control by natural person through legal means. No (Please continue to iii) Yes (Please complete Ultimate Beneficial Owner Details 1 to 4) iii Natural person(s) who holds senior managing positions of the entity e.g. CEO, Authorised Signer Please tick to confirm and skip to Declaration Section 1. Ultimate Beneficial Owner 1 Details Mrs Ms Other Title First Name: Last Name: Residential Address City Country Date of Birth: Telephone Number Nationality National ID/ Please provide copy of identification document (ID/passport with photo) Passport Number % Ownership of the Entity No Yes Have You Ever Been Employed by the Agency Name Position Government? (Month and Year) Time of Cessation 2. Ultimate Beneficial Owner 2 Details Other Mrs Title First Name: Last Name: Residential Address

# City Country Date of Birth: Telephone Number Nationality National ID/ Passport Number Please provide copy of identification document (ID/passport with photo) % Ownership of the Entity No Yes Have You Ever Been Employed by the Agency Name Government? (Month and Year) Time of Cessation

### 3. Ultimate Beneficial Owner 3 Details

Title	Mr Mrs Ms Other IIIIIIIIIII
First Name:	
Last Name:	
Residential Address	
City	Postcode: Postcode:
Country	
Telephone Number	Date of Birth: D D M M Y Y
Nationality	
National ID/ Passport Number	Please provide copy of identification document (ID/passport with photo)
% Ownership of the Entity	
Have You Ever Been	No Yes Yes
Employed by the Government?	Agency Name Position
	Time of Cessation (Month and Year)

### 4. Ultimate Beneficial Owner 4 Details



### **Supporting Documents**

Please provide the following documents:

- · Current shareholders list
- Information about the ownership structure of applicant entity
- Copy of Identity card and House Registration if address given on the form is according to House Registration. Current address proof e.g. current lease agreement/utility/telephone bill (not older than 3 months) if ID/House Registration address is different for Thai National of Authorised Signatory
- Copy of Passport and document to proof Current address in Thailand e.g. current lease agreement/utility/telephone bill (not older than 3 months) or in Overseas e.g. driving license/utility/telephone bill (not older than 3 months)/government document for Foreign National of Authorised Signatory
- · Copy of Identity card for Thai National/passport for Foreign National of Ultimate Beneficial Owner
- Business Registration Certificate issued within 6 months
- Please blind or cross out the information about religion and/or blood type data, before surrendering/providing a copy of the Thai ID card to us and affix your signature at the place where the information is blinded or crossed out.

### **Declaration**

We warrant that the above updated information is correct and the documents submitted is/are valid as of this date.

Signed for and on behalf of the above-named company (authorised signatory of company)





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