

Card Number: _____
Case Number: _____
(Internal use only)

Name Change request– Corporate Card

Please complete all information below to ensure your name change request can be actioned
Once you have completed this form please return to corporate card services by fax on **01273 664 234**
please allow 24 business hours.

We will need to see a copy of one of the following documents to support your name change - Marriage certificate, divorce notice, deed of name change certificate, etc.

Please ensure you forward your supporting document(s) with this name change request to avoid it being declined.

Card account number: 374 _ _ _ _ _

Old Name: _____ Old signature: _____

New Name: _____ New signature: _____

American Express® will automatically send you a new card if you do not want this to happen please tick this box ☐

Declaration

I authorise American Express Services Europe Limited® to change my name for my corporate card:

Signature of Cardmember: _____ Date: _____

