

# Extended Warranty Claim Form

Claim Number \_\_\_\_\_

Carefully review the information printed below and make any necessary corrections. Please complete any sections that are currently blank and remember to sign and date your claim form.

## PART I - CARDMEMBER INFORMATION

Credit Card Number \_\_\_\_\_  
First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
\_\_\_\_\_ Work Phone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Fax Number \_\_\_\_\_  
Email Address \_\_\_\_\_

## PART II - EXTENDED WARRANTY INFORMATION

Date of Purchase \_\_\_\_/\_\_\_\_/\_\_\_\_ What is the item being claimed? \_\_\_\_\_  
Date Item Failed \_\_\_\_/\_\_\_\_/\_\_\_\_ What happened to the item? \_\_\_\_\_

Please provide a description of the product failure. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What was the cost of the item? \_\_\_\_\_

If item is damaged, is it repairable?  Yes  No

**If Yes**, attach a copy of the repair estimate. **If No**, attach a copy of the repair estimate and/or photograph of the damage.

**Please do not discard the item.** It may need to be sent in as salvage after your claim has been fully reviewed.

What is the length of the original manufacturer's or store brand's warranty? \_\_\_\_\_

Parts \_\_\_\_\_

Labor \_\_\_\_\_

Other \_\_\_\_\_

**A copy of the manufacturer's or dealer's warranty must be provided with your claim form.**

Is there an additional service contract on the item?  Yes  No If yes, for how long? \_\_\_\_\_

**If Yes, a copy of the additional service contract must be provided with your claim form.**

**PLEASE COMPLETE THE REVERSE SIDE OF THIS CLAIM FORM**

Any fraudulent act by any person with intent to defraud any insurance company or other persons by filing a statement containing any misleading or false information will result in the denial of the claim and may be subject to civil penalties and criminal prosecution. This Claim Form must be complete and all required documentation must be submitted and filed before any claim under the program can be processed and paid.

THE CLAIM INFORMATION STATED ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

By signing below, I authorize Virginia Surety Company, Inc., TWG Innovative Solutions, and all their authorized representatives to verify all information and documentation provided by me and contained in this Claim Form. This Claim Form does not waive any condition or use of the master policy. I also acknowledge that I have read the enclosed explanation of forms and have reviewed the Evidence of Coverage.

State of Washington residents only: "It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits."

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### REMINDER

**PLEASE KEEP COPIES OF ALL DOCUMENTATION SUBMITTED TO TWG INNOVATIVE SOLUTIONS AND INCLUDE THE CLAIM NUMBER ON ALL DOCUMENTS.**

When completing the Extended Warranty Claim Form, please check that you have:

- ✓ Verified and completed all requested Cardmember information on the claim form.
- ✓ **Provided readable receipts. Copies of required documentation are acceptable.**
- ✓ Read the statement attesting to the truthfulness of this claim filing and have signed and dated the claim form.
- ✓ Sent the claim form and all documentation to:

#### Supporting Documentation

- Completed and signed claim form
- American Express Credit Card receipt
- American Express Card account statement showing purchase
- Itemized store receipt
- Repair estimate showing parts and labor
- Original manufacturer's or dealer's warranty and extended service contract (if applicable)
- Return all documentation within 90 days of the incident
- Any other documentation needed to substantiate the claim

\*Please do not dispose of, or destroy, the item in question. It may be requested during claim review.

**TWG Innovative Solutions  
Claims Administration  
PO Box 87719  
Chicago, IL 60680-0919**

**Please call 1-800-569-6317  
for information regarding  
your claim.**

**Monday – Friday  
8:00 a.m. – 8:00 p.m. ET**